**IFFCO RECREATION CLUB**

**PARADEEP UNIT**

**Vill. – Musadia, P. O. - Paradeep (Orissa) – 754142**



**K. J. Patel**

*President*

**R. K. Pandey**

*Vice President*

**Soumitra Chakraborty**

*Secretary*

**Jagannath Mohapatra**

*Joint Secretary*

**Srikant Swain**

*Treasurer*

**Executive Members:**

Chinmoy Roy

Kumud Agarwal

C. Ramakrishna

Ajay Kumar Palai

Giri Babu

J. K. Mohanty

**20-Jul-2019**

IRC is going to start the swimming pool operation very shortly. Following are the standard operating procedures.

**Standard Operating Procedure for SWIMMING POOL**

* All swimming pool applicants must be a club member.
* Payment of Rs. 300\* per month per family (max of 4 members of blood relations) will be charged for 12 months on full year basis, while swimming pool shall be in operation for 8-9 month in a whole year.
* Payment shall be deducted on monthly basis.
* The membership taken is valid only for direct dependents. For any guests and if dependents are more than 4 then an additional fees of Rs.100 per person per month shall be chargeable.
* Forms & Fees (cash / cheque) will be collected in library.
* The fees charged is a small compensation paid to routine maintenance, the trainer and staff, who will be available there through-out running of the swimming pool.
* A club member who decides to join swimming pool, he/she has to be taken the membership for minimum one year.
* Any person who wants to discontinue his/her swimming pool membership has to inform club committee before end of 11th month, so that after 12th month, fees collection for his/her membership shall be discontinued.
* Interested persons need to fill the form, duly signed by medical In-charge for his/her full family and deposit it with TWO passport size photographs of each member.
* Swimming costumes are mandatory to enter in pool.
* Caps Colour : Red caps are for beginner and Black caps for swimmers, who can swim in deep with permission of the trainer.

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* For diving, premising from coach is mandatory.
* If any employee or dependent is found entering the swimming pool premises by breaking the rules or by over leaping the boundary then strict action will be taken against that person, which may include a fine of Rs 1000/- along with restriction of 6 months to use pool. The amount of fine will keep on increasing by Rs 1000/- every time, the mistake repeats. The fine will be deducted from Employee/Guardian Salary.
* As swimming pool is being opened for very first time, a monthly review may be required for amendment and changes of safety instructions, rules and regulations, slot timings and charges etc.
* Individual ID CARD will be provided for all members and the same shall be deposited before entering swimming pool with entry in the attendance register.
* The persons having cold, cough, running nose, allergy, skin disease, eye conjunctivitis or any other communicable disease may avoid using swimming pool.

* **Timing will be 6 AM to 10 AM and 4 PM to 8 PM every day**

|  |  |
| --- | --- |
| **Morning timing** | **Slot For:** |
| 6Am – 7 Am | Employees |
| 7Am – 8 Am | Employees |
| 8Am – 9 Am | Employees |
| 9Am – 10 Am | Ladies |

|  |  |
| --- | --- |
| **Evening timing**  | **Slot for:** |
| 4 Pm – 4.45 Pm | Ladies |
| 5 Pm – 5.45 Pm | Dependant (BOYS) |
| 5.45 Pm –6.30Pm | Dependant (BOYS) |
| 6.30Pm – 7.15Pm | Employees |
| 7.15Pm – 8.00Pm | Employees |

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Note:

1. Dependent GIRLS are allowed during the ladies time.
2. No male employees are allowed during the Ladies time and dependents time.
3. During Employees timing people can come along with their dependents. No Dependents alone shall be allowed during this time-period.

**Please collect the Swimming Pool entry / registration form from IRC Library**.

R K Pandey

Vice President

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