



पूर्णतः सहकारी स्वामित्व  
Wholly owned by Cooperatives  
Paradeep Unit

## C I R C U L A R

30<sup>th</sup> April, 2019

### Sub : Cyclone "Fani" Alert – Precautions to be undertaken

In view of "FANI" cyclone which may hit Paradip coast on 02<sup>nd</sup> evening to 04<sup>th</sup> May, 2019, all employees and residents are requested to take the following precautions in order to safeguard their life and property in the event of such a situation:

1. Keep sufficient quantity of drinking water in the house since water supply in the township and factory may get affected during the peak cyclone period;
2. Keep candles, emergency lights, torches, etc. since there may be prolonged power failure in the township and factory;
3. Keep your Mobile fully charged; if Powerbank is available, the same should be kept fully charged;
4. Keep sufficient stock of medicines and eatables like biscuits, milk, etc. at least for some period;
5. In the event of the cyclone hitting Paradip Coast, move inside the buildings, preferably to the first floor. First & Second Floor of School building, First Floor of Guest House and First and Second Floor of vacant quarters will be available to take shelter during the peak cyclone period under instructions of the undersigned and no unauthorized occupation to official premises will be accepted.
6. A round-the-clock Control Room is being set up in the New Admn. Building with the following contact numbers:

06722-224019 / 06722-225019 / 06722-228201 to 228207

All employees and residents of Township are requested to follow the above measures and the instructions given through the Control Room from time to time for safety of themselves and their family members.

#### Distribution:

Unit Head  
GMs / JGMS / DGMs / Sec-heads,  
President & Gen. Secy. - IOA & IEU  
All residents of Township  
Notice Board.

*A K Mall*  
A K Mall 01/05/19  
Dy. GM (P&A)  
*A*