

ADMINISTRATION DEPARTMENT
(HEAD OFFICE)


From: Senior General Manager(S&A) Head Office, New Delhi	To: Sr. ED, Phulpur SGM – Paradeep/Aonla/Kandla GM- Kalol
No. HO/Admn/Foreign Travels/2018	14th March, 2018

Sub: Discontinuation of Contingent Expenses on Foreign Travels

In reference to IFFCO foreign Travel Rules where in Annexure-1 under clause No. 7/0, it is mentioned that **“the rates of DA will be exclusive of US \$ 50/- towards contingent expenses for all Directors / Employees for all the countries other than Nepal and Bhutan. The Airport Tax etc. wherever paid shall met out of the contingent expenses”**.

Now, above said amount of US \$ 50/- as contingent expenses is being discontinued with effect from 01.04.2018.

This issues with the approval of Competent Authority.


(Brig. Surinder Kumar)

CC:

1. Jt. M.D.
2. Dir(Tech.)/Dir(HR&L)/Dir(S&JV)/Dir(IT services)/Dir(CD&ESP)/MKD/Dir(CRS)
3. All Sr. EDs/EDs
4. All SGMs/GMs
5. HOD of P&A and F&A of All Units/Division.
6. JGM, MD's Office.