

**Code of Conduct & Related Guidelines for IEU Paradeep Election - 2015**

1. Union members as per list are eligible to cast their vote.
2. Nomination fees for posts are as follows:  
Executive member – Rs.200/-  
Office bearers – Rs. 300/- each post  
**Training hall, old admin bldg. shall be election office as well polling station.**  
Forms will be available at training hall.
3. Apart from designated place of election office no member and / or candidates will contact election committee.
4. Committee will be authorised to debar / disqualify members / candidates in case of indiscipline such as misbehavior of any kind, manhandling with anybody anywhere in the premises of IFFCO or outside the premises.
5. One member can fill up one nomination only.
6. For executive member the proposer & seconder shall be from same deptt. / section / constituency, otherwise the nomination shall be rejected.
7. In case, nomination is not received from any specific constituency, the member from other deptt. / section / constituency cannot file nomination for the said constituency. The elected body may nominate the member from concerned constituency.
8. Every candidate is required to paste his latest passport size photo on nomination form.
9. The committee reserves all rights to accept or reject the nomination, as per law, if legally required.
10. Candidates must be physically present for filing nomination and for withdrawal.
11. The serial order in ballot paper of candidates shall in alphabetical order.
12. In case of any dispute the decision of the election committee shall be final and binding.
13. Candidates shall fill up the nomination form outside the work area.
14. Candidate himself cannot be the proposer or seconder of any other executive member / office bearers.
15. One member can be a proposer or seconder of only one candidate, otherwise nomination shall be liable to be rejected for both the cases.
16. Election shall be conducted through secret ballot.
17. To keep sanctity of election, mobile phones and any other electronic gadgets inside polling station is strictly prohibited. If there is any violation of the said rules, the candidature of the member shall be rejected.

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18. Any member or / any candidate found in drunken state inside the township campus or plant during entire election process, he/she shall be liable to be barred / disqualified from participation in election process.
  19. No outsider shall be involved in this entire election process, if found the candidate will be liable to be disqualified.
  20. Display of any hoarding / banner / posters / pamphlets or pasting of posters anywhere in township and plant by the candidate shall make him/ her liable for disqualification from election process.
  21. Gathering / holding of meetings in township / plant area is strictly prohibited. No member shall be involved in any kind of activity relating to stoppage of work, missing from work place during duty hours, etc.
  22. The elected members for the following posts shall have tenure of 03 years:
    1. President 01 no.
    2. Working president 01 no.
    3. Vice president 01 no.
    4. General secretary 01 no.
    5. Joint secretary 01 no.
    6. Organising secretary 01 no.
    7. Publicity secretary 01 no.
    8. Treasurer 01 no.
    9. Executive members 11 nos. (As per constituency list)All office bearers and executive members will be elected by the general member of IFFCO Employees Union (IEU) paradeep.
  23. Candidates will be allotted symbol on the basis of lottery system by the committee.
  24. The IEU committee will be elected for the period of three years as per bye - laws of union.
  25. For nomination only candidate, proposer and seconder shall be allowed to appear before election committee for nomination. Mass gathering or rallying during the entire process shall be liable for disqualification of candidature.
  26. For counting, candidate alongwith one representative or two representatives in absence of the candidate shall be allowed in the counting hall for the purposes of counting.
  27. During polling no candidate and their supporters are allowed to cross the barricaded area. Only voters shall be allowed to vote.
- Cooperation of all the members is solicited.

*S. R. Maurya*  
21/08/15  
S. R. Maurya  
Dy. General Manager (P&A)  
Election Coordinator

**Distribution:** All HODs / SHs / Notice Board / IEU / PA to Sr. GM's Office / GMs/JGMs