



पूर्णतः सहकारी स्वामित्व  
Wholly owned by Cooperatives  
Paradeep Unit

## CIRCULAR

No. PDP/P&A/Pers/2019

30.07.2019

### Sub: Renewal of Vehicle Pass.

This is in continuation of our various circulars already issued advising all the employees to re-new passes for their two wheelers/ four wheelers for entry into Plant and Township premises.

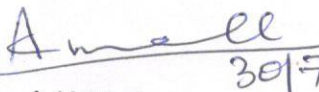
It has been noticed that some of the employees are still not renewing the vehicle passes and some employees who are purchasing new vehicles are not obtaining Vehicle Gate Pass from the Security dept. This is against the rules of the Society.

In view of above, it has been decided that henceforth, no employee shall be allowed inside Plant or Township premises without valid vehicle pass. This will be implemented with immediate effect and Security is authorized to take further action in the matter accordingly.

All employees, are therefore once again requested to strictly adhere to the above norms.

Cooperation from all employees is solicited.

This is issued with the approval of the Competent Authority.

  
A K Mall

Dy. General Manager (P&A)

### Distribution:

GM (F&A)/JGMs/DGMs/Sec Heads

AM (Coord.) to Sr.GM

President/Secretary, IEU/IOA

All Notice Boards

DGM (Security) – To ensure strict compliance