

PDP/P&A/Welfare/2017

03<sup>rd</sup> March, 2017

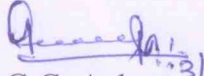
CIRCULAR

This is to inform to concerned employees of Paradeep Unit, who are eligible for service award on completion of 10 years services of IFFCO for the Block Periods (a) 01.01.2016 to 30.06.2016 and (b) 01.07.2016 to 31.12.2016 respectively, as per the List attached, are requested to collect the Gold Coin from the Chamber of Manager (HR), Sri. D K Mishra from today onwards as per schedule given below:

<u>DATE</u>	<u>TIME</u>	<u>EMPLOYEES HAVING P. NO.</u>		
03.03.2017	10.30 a.m. to 11.30 a.m.	107529	to	107740
	01.30 p.m. to 04.00 p.m.	107741	to	107940
04.03.2017	08.30 a.m. to 11.30 a.m.	107941	to	108145
	01.30 p.m. to 04.00 p.m.	108146	to	108757

All are requested to bring their ID proof/ Punching card for receiving the award.

Your cooperation is highly solicited.

  
G.C. Acharya 3/3/17  
Chief Manager (HR)

Distribution:

Unit Head (Paradeep)  
GMs/ JGMs/DGMs  
HODs/SHs/  
President & secretary: IEU/IOA  
All Notice Boards