

REF.NO.HO/Estt./1

11.09.2017

CIRCULAR

It is observed that the name of the Managing Director is not spelt correctly in various communications, posters and banners, creating a bad impression. This also reflects negligence on the part of persons responsible for making such communications.

All are, therefore, advised to be very careful in writing the correct name of the Managing Director, which is given below :-

**Dr. Udai Shanker Awasthi**



( R.P. SINGH )  
DIRECTOR (HR & LEGAL)

DISTRIBUTION:

All concerned employees.