

Indian Farmers Fertiliser Cooperative Limited

Paradeep Unit

CIRCULAR

No. PDP/P&A/Pers/2020

11.07.2020

MOST IMPORTANT

Disclosure of information on getting infected due to COVID-19 virus

This is to inform all employees and residents of Township that in one of the Units one employee who being infected with COVID-19 virus and detected positive didn't disclose the fact and kept attending duty regularly. Consequently, number of employees and senior officials got infected causing serious threat to life and the functioning of Plant.

It is therefore, advised that any employee / family member who has been infected with COVID-19 virus or has come in close contact with any infected person should immediately convey the information to the concerned HODs or the undersigned, failing which strict action shall be initiated against the concerned by the Management as this is a very serious violation under the COVID guidelines framed by the Government.

Cooperation from all employees and residents of Township is solicited.

This is issued with the approval of the Competent Authority.

Amall
11/07/2020
Abhay Kumar Mall
Jt. General Manager (P&A)

Distribution:

SGM (F&A)/GM (Maint. & Utility)/JGMs/DGMs/Sec Heads

DM (Coord.) to Executive Director

President/Secretary, IEU/IOA