



Wholly owned by Cooperatives
Head Office

INDIAN FARMERS FERTILISER COOPERATIVE LIMITED
New Delhi

From: Sr. GM (Security & Admn.) Head Office	To: Marketing Director Sr.ED – Phulpur/SGM.Paradeep/ Aonla /Kandla/GM-Kalol
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Ref. HO/Admn./Liveries/2017

Dated: 11th January, 2018

Subject: Supply/ reimbursement of cost of Liveries-revision of rates.

In partial modification of circular No. 1551 dated 11-7-2007, the upper price limit for protective clothing due w.e.f. 01-01-2018 have been revised as under:-

S.No	Liveries Items	Block Period	Effective date of revision	Revised Rates (all inclusive)
1	Summer Uniform(Male) Consisting of clothing of 3 pairs of Pants and Shirts Stitching Charges of 3 pairs OR Readymade 3 pairs of Pants & Shirts Summer Uniform(Female) Consisting of 3 sarees & Blouse pieces Stitching Charges of 3 Blouses	Once in a calendar year	1.1.2018	Rs. 3220.00 Rs. 1560.00 Rs. 4780.00 Rs. 4330.00 <u>Rs. 450.00</u> <u>4780.00</u>
2	One/two pair of Shoes/Sandals	Once in a calendar year	1.1.2018	Rs. 3000.00
3	Four Pairs of Socks	Once in a calendar year	1.1.2018	Rs. 350.00
4	Two Turbans to male Sikh Employees only	01.01.2018 to 31.12.2019	1.1.2018	Rs. 460.00

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If readymade garments are purchased, separate receipts for stitching charges will not be required.

Except in case of certain categories of employees such as security, Fire & Safety, Dispensary and Guest House etc. normally the employees will have to procure the protective Clothing themselves, as per safety requirements of the factory and claim reimbursement on production of receipt (s) for the purchase of above items.

The prices notified as above are all inclusive of GST and will not exceed under any circumstances.

The other terms & conditions of the circular under reference shall remain unchanged.

This issue with approval of the competent authority.



(Brig. Surinder Kumar)

CC:

- i) All Directors/ Sr.EDs. / SGMs. / GMs.
- ii) HODs. (HR) / (F&A) of all Units / MKCO
- iii) JGM, MD's Office / M (Coord), JMD's office.
- iv) All SMMs/ AMs.
- v) President / Gen. Secretary, IFFCO Employees' Union / Officers' Association, New Delhi / Kalol / Kandla / Phulpur / Aonla / Paradeep.