



पूर्णतः सहकारी स्वामित्व  
Wholly owned by Cooperatives  
Paradeep Unit

IFFCO/Pdp/P&A/2021

December 6, 2021

## C I R C U L A R

### **Sub: Vaccination Drive 2021**

This to inform all employees and dependents that vaccination drive has been scheduled on 20.12.2021 between **9.00am—12.30pm** at IFFCO Township Community Center.

All employees are requested to **register their name and their dependents name in Medical Section (Intercom No: 4703)** for 1st & 2nd dose of vaccination. The no. of registrations should be at least 11 or multiple of 11. In case the no. of registrations are less than 11, the scheduled date will be postponed.

Further, all employees who have got themselves vaccinated are also requested to kindly update their as well as their dependents vaccination details in **MIS -> Web Applications -> COVID 19 Vaccination Status** so that further schedule can be planned.

Full support and cooperation of all is solicited towards successful fight against COVID-19.

*A K Mall*  
06/12/21

A K Mall

Jt. General Manager (P&A)

Distribution:

SGM (F&A)/GMs/JGMs / DGMs / Sec-Heads

DM (Coord.) to Sr. Executive Director

President / Secretary, IEU & IOA

All residents of township