

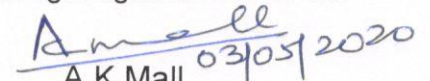
CIRCULAR

Sub: Guidelines to be followed by employees and township residents during extended lockdown period

Ministry of Home Affairs, Govt. of India vide its Order No. 40-3/2020-DM-I(A) dt. 01 May 2020 (Copy attached) has extended the nationwide lockdown by another two weeks i.e. till 17th May, 2020 with certain restrictions based on risk profiling of districts into Red (Hotspot), Orange and Green zones. Hence, all employees and the township residents are strictly advised to follow the below mentioned guidelines during this period:

1. Notwithstanding the various relaxations, it is advised to remain indoors unless necessitated by essential duty/ work.
2. Mandatory wearing of face cover by all residents in all public places.
3. Social distance to be maintained at all times in all public places.
4. The movement of individuals for all non-essential activities shall remain prohibited between 7 pm to 7 am. Gathering of 5 or more persons at public places is not permitted.
5. Persons above 65 years of age and those with underlying medical problems like high blood pressure, heart problems or diabetes, pregnant women and children below the age of 10 years must stay at home except for meeting essential requirements or for health purposes.
6. The return of stranded employees, their wards and dependents will be governed by the Revenue & Disaster Management Dept, Govt of Odisha Order No. 2232 dt 19 April 2020 (attached). Residents whose dependents are coming to township from outside states they must register online (<https://covid19.odisha.gov.in/>) and inform P&A Dept. simultaneously. In this light, employees are advised to refrain from inviting guests, visitors and relatives till such time the situation improves.
7. Residents taking services of domestic help must ensure that they undergo medical checkup at Township Hospital and ask them to submit self-declaration form regarding no symptoms of COVID-19 at Security Gate 1 on daily basis.
8. Spitting at Public places is punishable with fine.

Full support and cooperation of all is solicited towards successful fight against COVID-19.


A K Mall 03/05/2020
Dy. General Manager (P&A)

Distribution:

GM (F&A)/JGMs / DGMs / Sec-Heads
AM (C) to SGM
President / Secretary, IEU & IOA
All residents of township