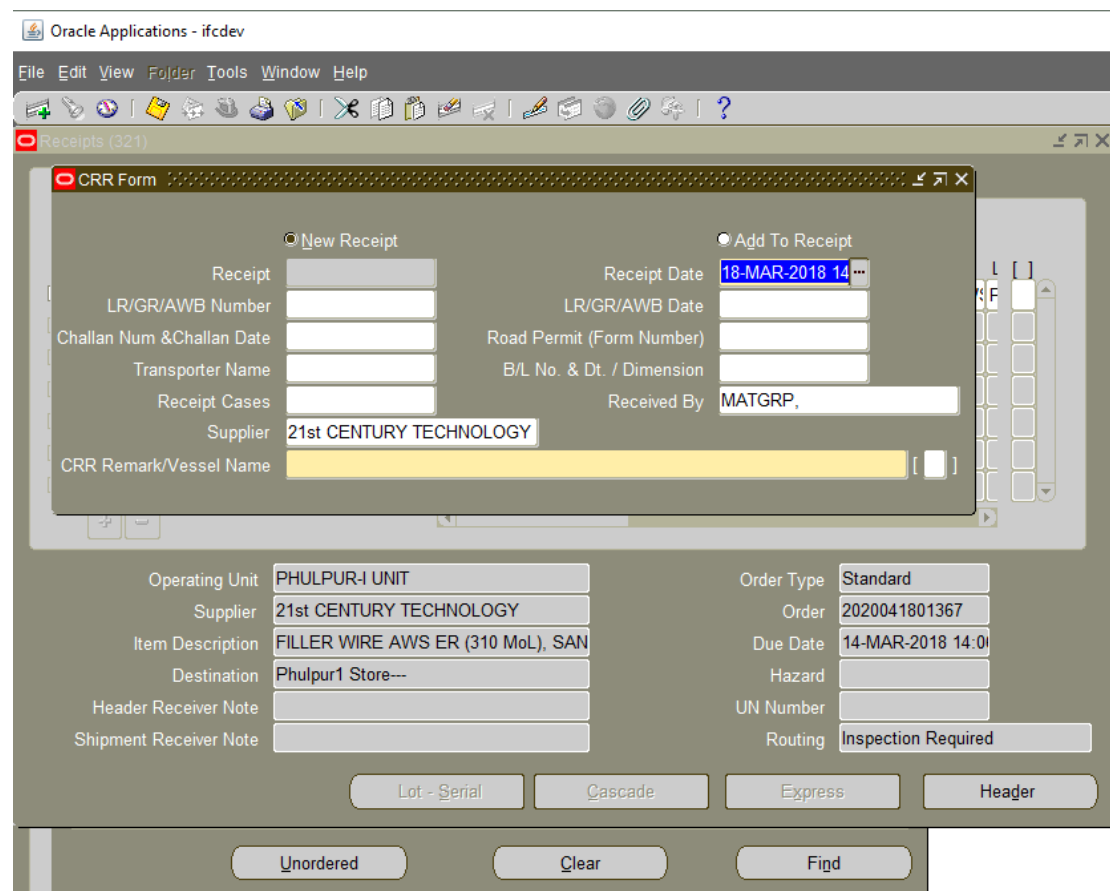


## Steps for OSL Receipts

The OSL receipts may be entered from **22-Mar-2020** with the receipt date as **22-Mar-2020 (Sunday)** in all the cases of OSL, for clear identification of the OSL receipts.

Please follow the following steps for preparing OSL Receipt.

1. The **receipt date** has to be changed to **as 22-Mar-2020** as shown below in the screen shot.



The screenshot displays the Oracle Applications interface for entering OSL receipts. The main window is titled "Receipts (321)" and contains a "CRR Form" dialog box. The dialog box has two tabs: "New Receipt" (selected) and "Add To Receipt". The "New Receipt" tab contains the following fields:

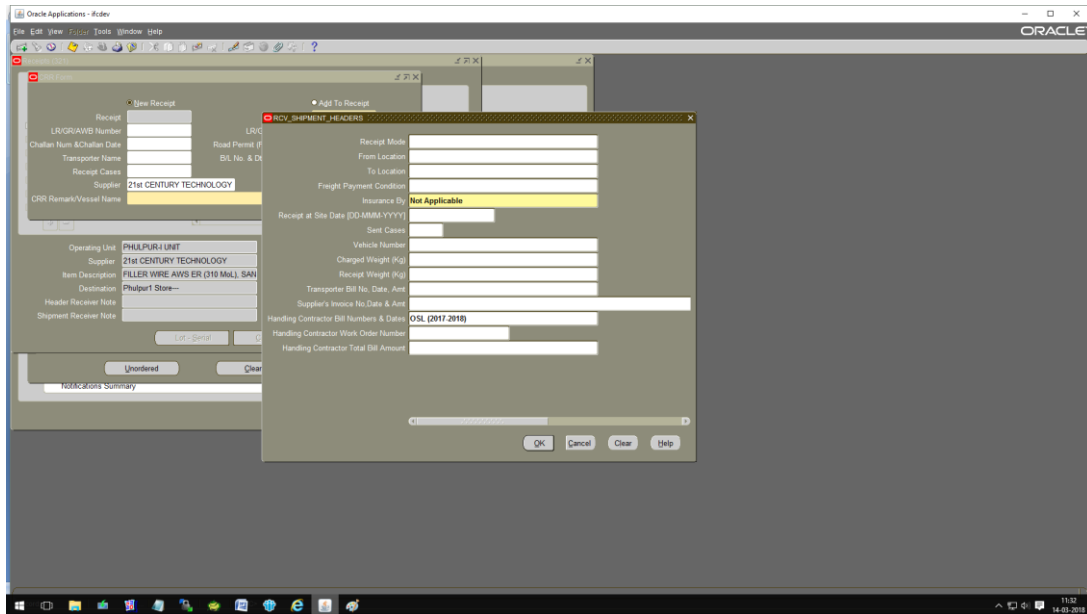
Field	Value
Receipt	
LR/GR/AWB Number	
Challan Num & Challan Date	
Transporter Name	
Receipt Cases	
Supplier	21st CENTURY TECHNOLOGY
CRR Remark/Vessel Name	
Receipt Date	18-MAR-2018 14:00
LR/GR/AWB Date	
Road Permit (Form Number)	
B/L No. & Dt. / Dimension	
Received By	MATGRP,

Below the dialog box, the main form displays the following information:

Field	Value
Operating Unit	PHULPUR-I UNIT
Supplier	21st CENTURY TECHNOLOGY
Item Description	FILLER WIRE AWS ER (310 MoL), SAN
Destination	Phulpur1 Store---
Header Receiver Note	
Shipment Receiver Note	
Order Type	Standard
Order	2020041801367
Due Date	14-MAR-2018 14:00
Hazard	
UN Number	
Routing	Inspection Required

At the bottom of the form, there are several buttons: "Unordered", "Clear", "Find", "Lot - Serial", "Cascade", "Express", and "Header".

2. The **OSL (2019-2020)** to be entered in **Handling Contractor Bill Number & Date** Column provided in DFF. The screenshot has been attached below.



3. Please **send the OSL receipt for Valuation:**

**Steps for Accounts User:-**

Please enter **Supplier Invoice Number** as OSL|SRV Number  
e.g. for SRV number 2020062001575 enter OSL2020062001575 as invoice number.

Please enter **Supplier Invoice Date** as **22-Mar-2020**.

Users must delete all GST taxes from the receipt which have defaulted from Purchase Order.

Please do not delete other taxes.

**Confirm Taxes.**

Document Number: 2020061801576  
Amount: 500.00  
Supplier Invoice Number: OSL202006180157  
Confirm Taxes:

Currency Code: INR  
Tax Amount: 90.00  
Supplier Invoice Date: 18-MAR-2018

GST Document Number:   
Total Amount: 590.00  
Original Tax Invoice Number:   
Original Tax Invoice Date:   
GST Document Date:   
Original Tax Invoice Date:

Update/Modify:   
Value for Intended Use From:   
Action:   
To:   
Proceed   
Refresh

IOM	Quantity	Price	Assessable Price List	Assessable Value	Tax Category	Intended Use	HSN Code	SAC Code	Line Amount	Tax
IO	10	50				Recoverable	8311		500	

SL No.	Tax Rate Name	Tax Type	Tax Point Basis	Assessable Price List	Assessable Value	Precedences										Currency	Tax C	
						1	2	3	4	5	6	7	8	9	10			
1	CGST-Slab3-20	CGST	DELIVERY		0	0											INR	
2	SGST-Slab3-2020	SGST	DELIVERY		0	0											INR	

Inclusive Tax Total: 0  
Self Assessed/Reverse Charge Tax Total: 0  
Exclusive Tax Total: 90  
Tax Total: 90

4. Please make sure to **modify the transaction date as 22-Mar-2020** under detail tab at the time of **Accepting and delivery the receipt**. The screenshot is attached.

