

**Schedule for 4<sup>th</sup> Round of IMS (ISO 14001 & OHSAS 18001) Internal Audit (2<sup>nd</sup> Cycle)**  
(Audit Ref No: IA- IV / 2016 / 01)



**Audit Period: 2.5.2016 – 7.5.2016**

**Audit Team composition**

	Team Leader	Team Member		Team Leader	Team Member		Team Leader	Team Member
A	Mr Santosh Pradhan (Inspection)	Mr.Chinmay Parija Laboratory	C	Mr S N Srivastava (Training)	Dr Amitabh Lochan M & HS	E	Mr.S.K Kamble F & S	Mr.S.K.Sahoo SAP -Maint
B	Mr D Mohanty (E&PC)	Mr.Subhasis Mishra SAP-Maint	D	Mr Trilochan Parida DAP- Maint	Mr.G.Eswar Rao Shipping	F	Mr.N.C.Swain PAP-Maint	Mr.J.P.Dash, Process Engg

**Audit Schedule**

Sr No	Audit team	Department / Section	Auditee	Scheduled date / time of Audit	
				Date	Time (Hrs)
1	A	Bagging	Mr H B Mowa	2.5.2016	1400 -1600
2	A	SAP-Process	Mr A P Tripathy	3.5.2016	1400 -1600
3	A	Purchase	Mr Nawneet Gupta	4.5.2016	1400 -1600
4	A	Electrical	Mr S D Sharma	5.5.2016	1400 -1600
5	A	E&PC	Mr J P Srivastava	6.5.2016	1400 -1600
6	A	MR Functions	Mr J P Srivastava	7.5.2016	1400 -1600
7	B	Laboratory	Mr P Ranjan	2.5.2016	1400 -1600
8	B	DAP-Process	Mr K R N Murthy	3.5.2016	1400 -1600
9	B	Civil	Mr P K Sahu	4.5.2016	1400 -1600
10	B	Process Engineering	Mr C N Shah	5.5.2016	1400 -1600
11	B	System	Mr N R Nayak	6.5.2016	1400 -1600
12	C	Material Handling	Mr N B Luhar	2.5.2016	1400 -1600
13	C	Inspection	Mr V N Suthar	3.5.2016	1400 -1600
14	C	General Engineering	Mr P K Mohapatra	4.5.2016	1400 -1600
15	C	Security	Mr R Upadhya	5.5.2016	1400 -1600
16	C	F&A	Mr S Goel	6.5.2016	1400 -1600
17	D	Central workshop	Mr D K Nema	2.5.2016	1400 -1600
18	D	Medical	Dr (Mrs) P Mohanty	3.5.2016	1400 -1600
19	D	PAP-Process	Mr Asim Pattnaik	4.5.2016	1400 -1600
20	D	P&A	Mr S R Mourya	5.5.2016	1400 -1600
21	D	Transportation	Mr B K Mishra	6.5.2016	1400 -1600
22	D	SAP-Mechanical	Mr P K Jha	7.5.2016	1400 -1600
23	E	PAP-Mechanical	Mr Anurag Saxena	2.5.2016	1400 -1600
24	E	U & O - Process	Mr B D Yadav	3.5.2016	1400 -1600
25	E	Instrumentation	Mr P S Neelambaran	4.5.2016	1400 -1600
26	E	AFBC Boiler	Mr Vinay Kumar	5.5.2016	1400 -1600
27	E	DAP-Mechanical	Mr Pramod Kumar	6.5.2016	1400 -1600
28	E	Shipping	Mr S K Mohapatra	7.5.2016	1400 -1600
29	F	F & S	Mr R P Gupta	2.5.2016	1400 -1600
30	F	Stores	Mr R K Verma	3.5.2016	1400 -1600
31	F	U&O- Mechanical	Mr P K Saxena	4.5.2016	1400 -1600
32	F	Energy Centre	Mr Vinay Kumar	5.5.2016	1400 -1600
33	F	Training	Mr Joseph Mirinda	6.5.2016	1400 -1600

- Audit schedule is to be strictly followed unless there is some exigency.
- Audit report/NCR is to be submitted by the audit team leader to the auditee within 3 days from the date of audit.
- Audit compliance report is to be submitted by the auditee to MR-IMS within 7 days from the receipt of audit report.

*[Signature]*  
22.4.16  
Unit Head – for kind approval

*[Signature]*  
21/04/2016  
(J P Srivastava)  
Jt GM (Env) & MR-IMS