



पूर्णतः सहकारी स्वामित्व
Wholly owned by Cooperatives
Paradeep Unit

Indian Farmers Fertiliser Cooperative Limited
Paradeep Unit
CIRCULAR

No. PDP/HR/T.O./2020

28.10.2020

Sub: Availing Compensatory Off

As a one time relaxation in view of COVID-19 pandemic, it has been decided by the Management to extend the time limit for availing Comensatory Off subject to the following conditions:

1. The Comensatory Off should have been accrued after 1st April 2020.
2. The extension can be granted upto 31st March 2021.

It may also be noted that the Comensatory Off which will be accrued on 1st January 2021 & thereafter will be guided by the normal principle of C- Off availing period of 3 months.

This is issued with the approval of the Competent Authority.

Amall
28/10/20
Abhay Kumar Mall
Jt. General Manager (P&A)

Distribution:

SGM (F&A)/GM (Maint. & Utility)/JGMs/DGMs/Sec Heads
DM (Coord.) to Executive Director
President/Secretary, IEU/IOA