

CIRCULAR

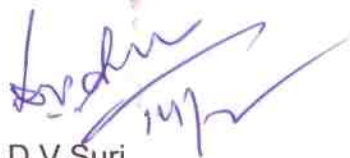
No.PDP/Pers/Quarter/2011

Dated 14<sup>th</sup> February, 2011

Sub: Un-authorized stay of persons in Township Quarters

It has been reported that some persons are staying in Township Quarters unauthorisedly with the knowledge of occupants to whom the quarters are allotted. This is totally against the provisions of House allotment rules applicable to the employees. Further, such act hampers the discipline, security and safety of employees of the Township and a clear violation and breach of terms and conditions of the House allotment rules. This has been viewed by the management very seriously.

In view of the above, it is for the general information of all the employees staying in the Township that no unauthorized persons may be allowed to stay in the township quarters other than those to whom the quarter is allotted. In case, anybody is found staying in the Township Quarters unauthorisedly, strict disciplinary action will be taken against the concerned, apart from cancellation of the quarter allotment order and also eviction of the unauthorized person.



D.V.Suri  
Advisor (P&A)

Distribution:

All employees  
GMs/JGMs/SHs/Union/IOA/Security  
AM (C) to Sr.ED