

HUMAN RESOURCE DEPARTMENT

Ref:HO/Pers./Estt/71

26th July, 2016**Circular No. 1696****Subject: TA/DA Rules- Amendment**

The Board of Directors in its meeting held on 15.7.2016 have approved the following amendments in Service Rules :-

1) 14.6.4:-Transportation charges for household goods on Transfer

Transportation charges for household goods on transfer by road as mentioned in clause No. 14.6.4 have been revised as under:

Group	Distance	Rates per Km. for 100 Kgs.	Remarks
A	Less than 400 Kms.	Rs. 1.25	-
B	Less than 1400 Kms.	90 Paise	Amount not less than A
C	1400 Kms. and above	70 Paise	Amount not less than B


All other terms and conditions of this clause remain unchanged.

2) 14.7:-Travel to Home Town on Superannuation/Retirement

A new clause 14.7(d) has been added in this clause as under:

“The employees who are not getting TA/DA on account of travelling to hometown, may be allowed Rs. 10,000/- (Rupees Ten Thousand only) as one time settlement expenses on Superannuation/Retirement, on the basis of self-certification”.

The above amendments are effective from 01.07.2016.



(R P Singh)
Director (HR & Legal)

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