

HR/NIGHT/SURV/2021

Sub : Night Surveillance in Plant Area From 01.11.2021 to 30.11.2021

All are well aware of the present scenario where Security and Vigilance has assumed greater significance and our Paradeep Unit being a continuous processing chemical plant, this aspect is of paramount importance. Therefore, with a view to strengthen the vigilance and surveillance in plant area during night hours, the schedule of officers required to perform duty during the period Night Surveillance in Plant Area From 01.11.2021 to 30.11.2021 from 10.00 PM to 6.00 AM is given in the attached file. All the nominated officials are required to adhere to the schedule and submit the report on the next working day in the prescribed proforma to DGM(F&S) with a copy to GM (Production & E&S) and Sr ED Office. The officers attending night surveillance duty will avail Compensatory Off on next working day. All the officers are essentially required to take the round(s) in the plant and make a special mention about their observation in the report. A register is kept in Emergency Control Room (In New Fire & Safety building) where the concerned officers may put their observations. In case any officer in grade G1 to E is unable to attend his night surveillance duty due to some exigencies, he will inform his HOD and the concerned HOD will nominate some other officer in his place in the same group only for the said duty. In case anyone opts for any mutual change under any unavoidable circumstances, mutual change in respect of officers in G1 to E grade can also be ^{done} within the same group only with consent of concerned HOD's and information to time office. On the day marked with '\$', the duty official on that day will test the response of the ambulance by making a random call to the hospital for sending ambulance to any plant location and enter the details of response timing accordingly. On the day marked with '**', the duty official on that day will test the response of the Fire Tender by making a random call to the Fire Control room for sending Fire Tender to any plant location and enter the details of response timing accordingly. Cooperation of one and all is solicited. During the physical visit to different areas, the visiting surveillance officers shall ensure covid compliance at all times.

Amell
29/10/21
ABHAY KUMAR MALL
JGM(P&A)

Cc : All concerned officers -Through Respective HODs

Cc : Sr ED Office - For kind information

Distribution

Cc :SGM/ GM/ JGMs / HODs / SHs

Cc :Time Office / Addl. CSO(Security)

IFFCO Paradeep UNIT



पूर्णतः सहकारी स्वामित्व
Wholly owned by Cooperatives

28-10-2021

HR/NIGHT/SURV/2021

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Day	Date	S No	Pers. No	Name Shri	Section	S No	Pers. No	Name Shri	Section
MON	01-11-2021	1	109877	CHANDRAKANTA PATRA	F& A	1	108602	SURESH PATHAK	PERSONNEL
TUE	02-11-2021	2	108535	P SRINIVASA RAO	INSTRUMENTATION - I	2	108607	AMIT KUMAR BARIAR	I.T. SERVICES
WED	03-11-2021	3	109233	ARKA SAMANTA	I.T. SERVICES	3	108487	TAPAN KUMAR ADAK	LABORATORY
THU	04-11-2021	4	109500	FARHAN RAZA	INSTRUMENTATION - I	4	109988	ABHISHEK SHARMA	PROCESS ENGG
FRI	05-11-2021	5	108920	V RAMACHANDRA KAKARPARTY	MECH(PLANNING)	5	108068	SATYA SUNDAR SWAIN	INSTRUMENTATION - I
SAT	06-11-2021	6	105136	RAMESH KUMAR	ELECTRICAL - I	6	108537	MANORANJAN NAYAK	FIRE & SAFETY
SUN	07-11-2021	7	109888	VINAYKUMAR UPENDRABHAI DATIR	PROCESS ENGG	7	107631	SURESH CHANDRA DASH	I.T. SERVICES
MON	08-11-2021	8	110005	AKSHAY KUMAR	CIVIL	8	108741	SAMARENDRA MANDAL	LABORATORY
TUE	09-11-2021	9	108498	RAJESH KUMAR	DAP PROCESS	9	106908	AJAY BAJPAI	VIGILANCE
WED	10-11-2021	10	108533	DIPAK KUMAR ROY	PAP MECHANICAL	10	106253	SRIKAKULA VIJAYA KUMAR	ELECTRICAL - I
THU	11-11-2021	11	104596	K.K.SINHA	LABORATORY	11	109868	KRUSHNA SHANKAR SETHI	MECH(OFFSITES)
FRI	12-11-2021	12	108546	ASHOK KUMAR PATRA	F& A	12	108623	DEBABRATA PATTANAYAK	ADMINISTRATION
SAT	13-11-2021	13	108530	K G K V PRASADA RAO	PAP MECHANICAL	13	108500	PRABHAT KUMAR PRADHAN	F& A
SUN	14-11-2021	14	108961	MANORANJAN BEURA	ELECTRICAL - I	14	108507	BIBHUTI BHUSAN SAHOO	INSTRUMENTATION - I
MON	15-11-2021	15	108814	ARUN KUMAR BEHERA	DAP MECHANICAL	15	109860	VKSR PAVAN KUMAR SISTA	PURCHASE
TUE	16-11-2021	16	108778	SANJAYA KUMAR PATRA	PRODUCT HANDLING	16	109326	ANIL KUMAR SINGH	IR & LEGAL
WED	17-11-2021	17	108773	S MURALI KRISHNA	MECH(OFFSITES)	17	109850	MANORANJAN MOHAPATRA	PERSONNEL
THU	18-11-2021	18	107086	G SIVASHANKAR	I.T. SERVICES	18	108493	SASHI BHUSAN DASH	INSTRUMENTATION - I
FRI	19-11-2021	19	108939	RAJESH KUMAR GUPTA	TRANSPORTATION	19	110151	AKHILESH KUMAR SINGH	FIRE & SAFETY
SAT	20-11-2021	20	108545	VINEET KUMAR SRIVASTAVA	INSTRUMENTATION - I	20	108702	PRADEEP KUMAR PUHAN	LABORATORY
SUN	21-11-2021	21	108534	B K PANIGRAHI	ELECTRICAL - I	21	110016	SRIMANTH KUMAR BEHERA	CIVIL
MON	22-11-2021	22	108999	SADANANDA PANDA	PAP MECHANICAL	22	109968	SUSHANT NEGI	PORT OPERATION
TUE	23-11-2021	23	108531	DEEPAK KUMAR TUNGA	ELECTRICAL - I	23	108718	SANJIB KUMAR NAYAK	STORES
WED	24-11-2021	24	109875	SUSHANT KUMAR JENA	CENTRAL WORKSHOP	24	109725	OM PRAKASH MISHRA	INSTRUMENTATION - I
THU	25-11-2021	25	108806	RABINDRA KUMAR BARIK	TRANSPORTATION	25	109966	SHAIENDRA KUMAR RAI	DAP MECHANICAL
FRI	26-11-2021	26	108501	SAMARESH DAS	SAP PROCESS	26	108632	SHIBA KUMAR PATTANAIK	IR & LEGAL
SAT	27-11-2021	27	107529	VENKATESHWARL U THOKALA	I.T. SERVICES	27	108612	SURESH KUMAR SINGH	ELECTRICAL - I
SUN	28-11-2021	28	108770	GAURAV SHUKLA	MECH.(POWER PLANT)	28	108633	AJIT KUMAR JENA	MECH(OFFSITES)
MON	29-11-2021	29	108547	PRABIR KUMAR GHOSH	F& A	29	110337	RAJESH SINGH	ELECTRICAL - I
TUE	30-11-2021	30	109236	RANJAN KUMAR SETH	PORT OPERATION	30	108173	PRASANTA KUMAR DHIRA	CENTRAL WORKSHOP

CHECK LIST FOR NIGHT SURVEILLANCE OFFICERS

Date:

Plant/Area Visited:-

Sr. No.	Safety / Security related points to be observed during Night Surveillance Duty	Yes / No	Remarks
1.	Shift Incharge/Operators in all Control Rooms were found in alert mode		
2.	Shift in charge of Plant Dispensary and ambulance driver were found in alert mode		
3.	Shift in charge & crew members of Fire control Room were found in alert mode		
4.	Shift in charge of Security Control Room was found in alert mode		
5.	Wheel Locks (Stopper) were provided during loading of trucks to stop the movement of vehicles in Bagging Plant		
6.	Telephones of Plant Dispensary, Fire C/R, Security C/R & Emergency C/R were found in working condition.		
7.	Illumination level of Entire Plant was found proper (All lights are functional)		
8.	Any leakage was found in Acid /Water line		
9.	Safety Sign Boards were found in visible condition		
10.	Any Unsafe Act / Unsafe Conditions were observed		
11.	Security Guards on duty at Plant, Township were found in alert mode		
12.	Response time of Fire Tender checked		
13.	Response time of Ambulance checked		

Other observations:

(Night Duty Officer - 1)

(Night Duty Officer - 2)