CHECK LIST FOR NIGHT SURVEILLANCE OFFICERS

**Date:**

**Plant/Area Visited:-**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No.** | **Safety / Security related points to be observed during Night Surveillance Duty** | **Yes / No** | **Remarks** |
| 1. | Shift Incharge/Operators in all Control Rooms were found in alert mode  |  |  |
| 2. | Shift in charge of Plant Dispensary and ambulance driver were found in alert mode  |  |  |
| 3. | Shift in charge & crew members of Fire control Room were found in alert mode  |  |  |
| 4. | Shift in charge of Security Control Room was found in alert mode  |  |  |
| 5. | Wheel Locks (Stopper) were provided during loading of trucks to stop the movement of vehicles in Bagging Plant |  |  |
| 6. | Telephones of Plant Dispensary, Fire C/R, Security C/R & Emergency C/R were found in working condition.  |  |  |
| 7. | Illumination level of Entire Plant was found proper ( All lights are functional) |  |  |
| 8. | Any leakage was found in Acid /Water line  |  |  |
| 9. | Safety Sign Boards were found in visible condition  |  |  |
| 10. | Any Unsafe Act / Unsafe Conditions were observed  |  |  |
| 11. | Security Guards on duty at Plant, Township were found in alert mode |  |  |
| 12. | Response time of Fire Tender checked |  |  |
| 13. | Response time of Ambulance checked |  |  |

**Other observations:**

 **(Night Duty Officer - 1) (Night Duty Officer - 2)**