

# Indian Farmers Fertiliser Cooperative Limited

Paradeep Unit  
**CIRCULAR**



No. PDP/P&A/Pers/2020

04.09.2020

## **Restriction in Township**

It has been observed that in the past few days the number of positive cases have rapidly escalated which is a matter of grave concern. Now, therefore, it is imperative on our part to take preventive measures to ensure safety and well being of all the residents of Township.

As a precautionary measure all the residents are advised to abide by the following guidelines:

1. Considering the need of the hour, let us voluntarily declare our Township as "Self Containment Zone". Accordingly all Employees / Residents are appealed to remain confined to their homes & move out only for essential work. Morning/ Evening walks in Township/ Ground should stop forthwith.
2. Movement of Employees from Township premises shall be restricted. Employees / Residents will be allowed to move out for 2 hours each day only for essential work. Token system shall be implemented at Gate No 1 to ensure this.
3. Residents of Township are advised to avoid calling their housemaids.
4. It has been observed that children are found walking/ playing/ sitting in the ground / roof tops of buildings, which should stop forthwith.
5. Movement to Shopping Complex will be restricted. To ease the purchase in short time, Cooperative store will accept orders on WhatsApp and the employees / residents may come only to collect the items & for payment. The contact number will be separately intimated.

Cooperation from all residents of Township is solicited.

This is issued with the approval of the Competent Authority.

*Amall*  
04/09/20  
Abhay Kumar Mall  
Jt. General Manager (P&A)

### **Distribution:**

SGM (F&A)/GM (Maint. & Utility)/JGMs/DGMs/Sec Heads  
DM (Coord.) to Executive Director  
President/Secretary, IEU/IOA