



पूर्णतः सहकारी स्वागित्त्व
Wholly owned by Cooperatives
Paradeep Unit

No. PDP/Admin/Livery/2021

January 19, 2021

C I R C U L A R

Subject: Reimbursement of the cost of three pairs of Summer Uniform and stitching charges for the block period from 01.01.2021 to 31.12.2021

Vide Head Office IOC No.HO/Admn.Liveries/2021 dated 11.01.2021, all permanent employees and IFFCO Trainees are eligible for reimbursement of Cost of three pairs of Summer uniform and stitching charges of ₹5,500/- for the block period from 01.01.2021 to 31.12.2021.

In this connection, all eligible employees may submit their claim duly supported with scanned copy of Cash Memo through Workflow Application in HRMS by 22nd January, 2021.

Amall
19/01/21

Abhay Kumar Mall
Jt General Manager (P&A)

Distribution:

Unit Head
SGM/GM/JGMs/DGMs
HODs/SHs
President & General Secretary: IEU/IOA
All Notice Board.



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No. PDP/Admin/Livery/2021

January 19, 2021

C I R C U L A R

Subject: Reimbursement of the cost of Shoes/Sandals/Socks for the block period from 01.01.2021 to 31.12.2021

Vide Head Office IOC No.HO/Admn.Liveries/2021 dated 11.01.2021, all permanent employees and IFFCO Trainees are eligible for reimbursement of Cost of Shoes /Sandals /Socks charges of ₹3,850/- for the block period from 01.01.2021 to 31.12.2021.

In this connection, all eligible employees may submit their claim duly supported with scanned copy of Cash Memo through Workflow Application in HRMS by 22nd January, 2021

Abhay Kumar Mall
19/01/21

Abhay Kumar Mall
Jt General Manager (P&A)

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