



## CIRCULAR

Ref: SW/05/09

12<sup>th</sup> August, 2009

All the employees may note that the Plant Hospital Dispensary is to provide first aid treatment only for the employees while on duty only. The employees and their eligible family members otherwise have to take medical treatment from the Township Hospital only and no family member shall be permitted to go to the factory Dispensary for any medical treatment. Similarly, the employees who are not on duty and require medical treatment have to go only to the Township Hospital. This may be noted for strict compliance by all concerned. This arrangement will be in force with immediate effect.

This is issued with the approval of competent authority.

A handwritten signature in black ink, appearing to read "D.V. Suri", with a date "12/8" written below it.

D.V.Suri  
Advisor (P&A)

Distribution:

All HODs / SHs  
All residents in Township  
Notice boards

CC to ED (Pdp)  
Sr. GM (M).