

**INDIAN FARMERS FERTILISER COOPERATIVE LTD
PARADEEP UNIT**

FIRE & SAFETY DEPARTMENT

Dt.12.02.2016

Sub: 45th National Safety Week Celabretion-2016

IFFCO Paradeep Unit is celebrating **45th** National Safety Week - 2016 for inculcating safety awareness and its communication to all employees and contractor's personnel working at IFFCO Paradeep Unit. In this context, the following safety promotional activities shall be organized during this week.

All employees, their dependents & Contractor workers are requested to participate in these activities for developing safety awareness in all their work activities.

DATE	PROGRAMME	VENUE
4 th March (Friday)	INAUGURATION CEREMONY Hon'ble Unit Head will unfurl safety flag & administer safety pledge. <p style="text-align: right;">Time: 08:10 AM</p>	Open Area, Near New Product Silo (In front of DAP Train-A)
	Essay Competition for Employees. Topic : "Behavioral Based Safety Management" <p style="text-align: right;">Time : 3.00 PM</p>	Training Hall (Old Administrative Building)
	Essay Competition for Students (9th to 12th std.) Topic : "Importance of Safety in your life" <p style="text-align: right;">Time : 3.00 PM</p>	DAV School
5 th March (Saturday)	Painting Competition for dependent children of four categories. Category – 1 (For Standard 1 st to 3 rd) Topic : "Road Safety" <p style="text-align: right;">Time : 3.00 PM</p> Category – 2 (For Standard 4 th to 6 th) Topic : " Clean India Green India" <p style="text-align: right;">Time : 3.00 PM</p> Category – 3 (For Standard 7 th to 9 th) Topic : "Safety in use of Electrical Equipment" <p style="text-align: right;">Time : 3.00 PM</p> Category – 4 (For Standard 10 th to 12 th) Topic : "Role of Safety in Make in India" <p style="text-align: right;">Time : 3.00 PM</p>	DAV School

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Contd..	Plant / Maint. in charge to deliver safety talks in their respective plant followed by demonstration on use of B.A. Set & Fire Extinguisher by F&S department. Time: 09.30 AM	DAP, BAGGING PLANT, Energy Center, AFBC Boiler & CHP
	Safety Slogan Competition for Employees: (Participants except Fire & Safety personnel may deposit slogans in prescribed format with F&S department by 5.00 PM.) (Slogan box is kept only in Fire & Safety Office)	F&S Office (SAP Mechanical Building)
	Safety Slogan Competition for Contractor workers. slogans in prescribed format may be deposited with F&S department by 5.00 PM.) (Separate Slogan box is kept in Fire & Safety Office)	
8 th March (Tuesday)	Safety Quiz Competition (ORAL) for dependent Ladies. Time: 3.00 PM	Guest House- Training Hall
	Plant / Maint. in charge to deliver safety talks in their respective plant followed by demonstration on use of B.A. Set & Fire Extinguisher by F&S department. Time: 09.30 AM	PAP, SAP, Central Workshop, Central Laboratory & Central Store
9 th March (Wednesday)	Safety Quiz Competition for Employees Time: 3.00 PM	Training Hall (Old Administrative Building)
	Plant / Maint. in charge to deliver safety talks in their respective plant followed by demonstration on use of B.A. Set & Fire Extinguisher by F&S department. Time: 09.30 AM	DM Plant, Ammonia Storage Area & Port Jetty
10 th March (Thursday)	Concluding Ceremony & Prize distribution. Time: 4.00 PM	Guest House Conference Hall

All employees & contractor workers are requested to observe safety week and spread the message of safe working as well as take part in the above competitions to make the working place safe & to achieve “**ZERO ACCIDENT GOAL**”.

-SD-
(J. P. Srivastava)
JGM (Env.)

CC:

Unit Head: For kind information

All GMs / JGMs /HODs / Sectional Heads.

All Employees / Workers & Supervisors of Contractors: For active participation.

All Notice Boards.

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45th National Safety Week Celebration- 2016

Subject: Guidelines for Safety Essay, Quiz, Painting & Slogan Competitions

A- Guideline for Safety Essay for Employees & Dependant Students :

Language: **ODIA** or **ENGLISH** or **HINDI**

Duration : 45 minutes.

B- Guideline for Paintings (for students of all 4 categories)

Drawing sheets (A-4 / A-3 size) shall be provided to participants.

Painting materials (colour pencils, colors etc.) are to be brought by the participants.

C- Guideline for Safety Quiz Competition (ORAL) for dependant Ladies.

Number wise questions shall be read by announcer based on number picked up by contestant during the programme.

N.B.: - PARTICIPANTS ARE REQUESTED TO REGISTER THEIR NAMES WITH FIRE & SAFETY OFFICE FOR ABOVE COMPETITIONS. (Intercom- 4680 & 4673)

C- Guidelines for Safety Slogan

(Note- Last date of submission of slogan to F&S deptt. is 5th March'16 by 5 PM.)

1. Slogan should be either in Odia, English or Hindi. Maximum number of slogan to be given in each language is **one** only.
2. The name, personal no., section / department / contract agency contractor workers should be written on the paper.
3. Slogan should be neatly written on paper (**A-4 Size only**) as per prescribed format, given below:


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Safety Slogan Format

SAFETY SLOGAN COMPETITION (4th March 2016)

- 1 Name:
- 2 P. No-
- 3 Section / Deptt / Contract Agency
- 4 Language (Odia / Hindi / English)

Signature

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