



Head Office

INDIAN FARMERS FERTILISER COOPERATIVE LIMITED
New Delhi

From :Sr.ED (Security & Admn.)	To: Marketing Director Sr.ED - Kandla / Aonla, Sr.ED(Fin.)-HO, ED, Kalol, GM- Phulpur / Paradeep.
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Ref: HO/Admn/Liveries/2014

December 8, 2014

Subject: Supply / reimbursement of cost of liveries - revision of rates.

In partial modification of circular No. 1551 dated 11-7-2007, the upper price limit for protective clothing due w.e.f. 01-01-2015 have been revised as under:-

S.No	Description of item	Block Period	Effective date of revision	Revised rates (all inclusive)
1.	<u>Summer Uniform (Male)</u> Consisting of clothing of 3 pairs of Pants & Shirts. Stitching charges of 3 pairs. OR Readymade 3 pairs of Pants & Shirts. <u>Summer Uniform (Female)</u> Consisting of 3 sarees & blouse pieces. Stitching charges of 3 blouses.	Once in a calendar year	01-01-2015	Rs.2800.00 Rs.1350.00 OR Rs.4150.00 Rs.3760.00 Rs. 390.00
2.	One pair of Shoes/Sandals	Twice in a calendar year	01-01-2015	Rs.1300.00
3.	Two pair of Socks	Twice in a calendar year	01-01-2015	Rs.150.00

If readymade garments are purchased, separate receipt for stitching charges will not be required.

Except in case of certain categories of employees such as Security, Fire & safety, Dispensary and Guest House etc. normally the employees will have to procure the protective clothing themselves, as per safety requirements of the factory and claim reimbursement on production of receipt(s) for the purchase of above items.

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The prices notified as above are all inclusive and will not exceed under any circumstances.

The other terms & conditions of the circular under reference shall remain unchanged.

This issue with the approval of the competent authority.

A handwritten signature in blue ink, appearing to read "Bhanu B. Sud", is written over the text of the approval.

(Brig. Bhanu B.Sud)

CC:

- i) All Directors / Sr.EDs. / SGMs. / GMs.
- ii) HODs. (HR) / (F&A) of all Units / MKCO.
- iii) JGM, MD's Office / DM(Coord.), JMD's office.
- iv) All ZMs / SMMs / AMs.
- v) President / Gen. Secretary, IFFCO Employees' Union / Officers' Association, New Delhi/ Kalol/ Kandla/Phulpur/Aonla/Paradeep.