

IFFCO PARADEEP UNIT



FIRE & SAFETY DEPARTMENT

Dt.14.02.2020

Sub: 49<sup>th</sup> National Safety Week Celebration - 2020

IFFCO Paradeep Unit is celebrating 49<sup>th</sup> National Safety Week - 2020 for inculcating safety awareness and its communication to all employees and contractor's personnel working at IFFCO Paradeep Unit. In this context, the following safety promotional activities shall be organized during this week.

All employees, their dependents & contractor workers are requested to participate in these activities for developing safety awareness in all their work activities.

DATE	PROGRAMME	VENUE
4 <sup>th</sup> March (Wednesday)	<b>INAUGURATION CEREMONY</b> Hon'ble Unit Head will unfurl safety flag & administer safety pledge. Time: 08:10 am	Fire & Safety Building
	<b>Essay Competition for Employees.</b> Topic : " Enhance Safety & Health Performance by Use of Advanced Technologies" ( Language: Odia / Hindi / English ) Time : 3.00 pm	Training Hall (Old Administrative Building)
5 <sup>th</sup> March (Thursday)	Plant / Maint. In-charge to deliver safety talks to employees & contractor workers in their respective plant followed by demonstration on use of B.A. Set, Fire Extinguisher & Safety Gadgets by Fire & Safety Department. Time : 09.30 am	DAP, BAGGING PLANT
	<b>Painting competitions for dependent children of three categories :</b> Category-1 : ( For Standard 1 <sup>st</sup> to 3 <sup>rd</sup> ) Topic : " Safety in Play Ground " Category-2 : ( For Standard 4 <sup>th</sup> to 6 <sup>th</sup> ) Topic : "Home Safety" Category-3 : ( For Standard 7 <sup>th</sup> to 9 <sup>th</sup> ) Topic : "Electrical Safety " Time : 3.00 pm	DAV School

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Contd.	Safety Slogan Competition for Employees in Odia, Hindi & English language. (Participants except Fire & Safety personnel may deposit slogans in prescribed format at F&S department till 5 <sup>th</sup> March 2020 by 5.00 PM.) (Slogan box is kept only in Fire & Safety Office)	Fire & Safety Building
	Safety Slogan Competition for Contractor workers in Odia & Hindi language. Slogans in prescribed format may be deposited at F&S department till 5 <sup>th</sup> March 2020 by 5.00 PM.) (Separate Slogan box is kept only in Fire & Safety Office)	
6 <sup>th</sup> March (Friday)	On-Site Mock Drill (For Emergency, Planning, Preparedness & Response ) at our Paradeep Plant premises at 11.00 Hrs.	Plant Premises
	Safety Quiz Competition for Employees Time: 4.00 pm	Training Hall ( Old Admn. Building)
7 <sup>th</sup> March (Saturday)	Plant / Maint. in charge to deliver safety talks with employees & contractor workers in their respective plant followed by demonstration on use of B.A. Set & Fire Extinguisher by F&S department. Time: 09.30 am	PAP, SAP, Power Plant (EC, AFBC Boiler & CHP)
	Safety Quiz Competition for dependent Ladies. Time: 3.00 pm	Guest House- Training Hall
	Safety Quiz Competition for Contract Workers Time: 3.00 pm	Training Hall ( Old Admn. Building)
9 <sup>th</sup> March (Monday)	Plant / Maint. in charge to deliver safety talks with employees & contractor workers in their respective plant followed by demonstration on use of B.A. Set & Fire Extinguisher by F&S department. Time: 09.30 am	DM Plant, Ammonia Storage Area & Central Workshop
21 <sup>st</sup> March (Saturday)	Concluding Ceremony & Prize distribution. Time: 4.00 PM	Guest House Conference Hall

All employees & contractor workers are requested to observe safety week and spread the message of safe working as well as take part in the above competitions to make the working place safe & to achieve "ZERO ACCIDENT GOAL".

(S.K.Kamble)  
Sr.Mgr.(F&S)

JGM (Env. & Safety)

Unit Head: For kind Approval please.

15/3/2020

**49<sup>th</sup> National Safety Week Celebration- 2020**

**Subject: Guidelines for Safety Essay, Quiz, Painting & Slogan Competition.**

**A- Guideline for Safety Essay Competition for Employees**

Language: ODIA / ENGLISH / HINDI (May write in any language)

Duration : 45 minutes.

**B- Guideline for Painting competition (for students of all 3 categories)**

Drawing sheets (A-4 / A-3 size) shall be provided to participants.

Painting materials (colour pencils, colors etc.) are to be brought by the participants.

**N.B.: - PARTICIPANTS ARE REQUESTED TO REGISTER THEIR NAMES WITH FIRE & SAFETY OFFICE FOR ABOVE COMPETITIONS.  
(Intercom- 4680 & 4673 )**

**C- Guidelines for Safety Slogan (Odia / Hindi / English )**

( Note - Last date of submission of slogan to F&S deptt. is  
5<sup>th</sup> March'20 by 5.00 pm.)

**For Employees:**

1. Slogan should be either in Odia, English or Hindi. Maximum number of slogan to be given in each language is **ONE** only.
2. The name, personal no., section / department should be written on the paper.
3. Slogan should be neatly written on paper (**A-4 Size only**) as per attached prescribed format.


**For Contract Workers:**

1. Slogan should be either in Odia or Hindi language. Maximum number of slogan to be given in each language is **ONE** only.
2. The name, contract agency/ contractor name should be written on the paper.
3. Slogan should be neatly written on paper (**A-4 Size only**) as per attached prescribed format.

**SAFETY SLOGAN COMPETITION FORMAT**

- 1 Name:
- 2 P. No-
- 3 Section / Deptt / Contract Agency-
- 4 Language (Odia / Hindi / English)

Signature

........to be cut here.....

**SLOGAN**

1.