

**CIRCULAR**

No. PDP/P&A/Pers/2020

19.05.2020


**Sub: Home Quarantine**

The novel Corona virus is an ongoing pandemic and is a matter of concern. It is the need of the hour to take precautions and preventive measures to keep ourselves and our society safe. However, it has come to our notice that employees & their dependents who are under home quarantine are venturing out of their home and are not abiding by the guidelines prescribed by MoH&FW, thereby compromising the safety of residents of township.

Therefore it is once again advised to the residents of Township who are under home quarantine to confine themselves to their quarters. Violation of guidelines of home quarantine will attract penal provisions as per law of the land and Management will be liable to take necessary action against them.

Cooperation from all concerned is solicited.

This is issued with the approval of the Competent Authority.

  
19/05/2020  
Abhay Kumar Mall  
Dy. General Manager (P&A)

**Distribution:**

GM (F&A)/JGMs/DGMs/Sec Heads  
AM (Coord.) to Sr.GM  
President/Secretary, IEU/IOA