

**CIVIL MAINTAINANCE DEPARTMENT**  
**IFFCO-PARADEEP UNIT**

**CIRCULAR**

February 01, 2020

In reference to circular No. PDP/P&A/2020 Dated 28.01.2020, all Township Residents are requested to register their complaints related to Plumbing, Masonry and Carpentry only through Online Complaint Registration system or in complaint Register available at Township civil section w.e.f 01.02.2020. No other mode of complaint shall be entertained.

It is also requested to Residents of township that nature of complaint shall be noted stating actual requirement of job and also convenient time for attending the job. All complaints shall be attended on first cum first service basis.

Cooperation from all is highly solicited

  
- 1/2/2020

P.S Neelambaran

Jt. General Manager (Instr. & Civil)

**CIRCULATION**

GMs/JGMs/HODs/SHs

AM(C) to unit Head

President, Secretary IEU & IOA

All residents of IFFCO Township

All Notice Boards