18th June, 2015

With reference to the Circular dt.15/6/15 & 16/6/2015 regarding MD’s Gifts of Rs.500/- for Rajo and Rs.3,500/-, I declare that I have purchased the item mentioned in the attached invoice No.\_\_\_\_\_\_\_\_\_, dt. \_\_\_\_\_\_\_\_\_\_\_\_ for reimbursement, please.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

P.No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IOB A/c.No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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