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 **PARADEEP UNIT**

 **FIRE & SAFETY DEPARTMENT**

**Date: 09.03.2019**

**Sub: Concluding Ceremony & Prize Distribution of Safety Week**

 **Celebration-2019**

The concluding function of **48th** **National Safety Week – 2019** has been scheduled to be held as per programme given below.

The prizes shall be presented to all the winners of the safety competitions and Good housekeeping competitions by Honourable Chief Guest & our Unit Head during the ceremony.

**Venue : New Guest House Conference Hall**

**Date : 11th March 2019, Monday**

**Time : 10.30 Hrs.**
**Programme:**

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| **Time** | **Programme** |
| 10.25 Hrs. | Assemble at Venue – Guest House |
| 10.30 Hrs. | Arrival of Unit Head & Chief Guest |
| 10.35 Hrs. | Welcome address by JGM ( Env. & Safety) |
| 10.40 Hrs. | Distribution of prizes to winners by Unit Head & Chief Guest  |
| 11.00 Hrs. | Address by Guest of Honour Shri C.K.Dalai, Asst.Director of Factories & Boilers.  |
| 11.05 Hrs. | Address by Chief Guest Dr. Malay Kumar Pradhan, Dy. Director of Factories & Boilers (Safety),Odisha |
| 11.10 Hrs. | Key note address by Unit Head |
| 11.15 Hrs. | Vote of Thanks by Manager (F & S ) |

We invite & request your gracious presence on the occasion to spread the awareness of safety amongst all.

 **Sd**

 **(J.P.Srivastava)**

 **JGM (Env. & Safety)**