

IFFCO/PDP/P&A/2019 03-09-2019

Sub: Cleanliness Drive in Plant Area during Swachhta Pakhwada (1st Sept - 15th Sept. '19)

CIRCULAR

As you all are aware that IFFCO Paradeep is observing "Swachhta Pakhwada" from 1st September to 15th September 2019.

On this occasion a **Cleanliness Drive** is being organized inside plant area. This will serve the purpose to generate awareness amongst employees and contractors working inside plant to stop littering plastic packaging items etc. on road, use of dustbins and ensure good housekeeping all throughout the year.

All the employees are requested to participate voluntarily and support the action to clean up our plant area to improve our working environment.

The details are:

Date : 05-09-2019 (Thursday) **Time** : 11.00 AM onwards

Venue: Behind Bagging Plant Area

All HODs/Sec Heads are invited to participate in this Cleanliness Drive and encourage the team.

A.K.Mall 03|09|19

Dy. General Manager (P&A)

Distribution:

AM(Coord.) to Unit Head GMs/JGMs/DGMs/Sec.Heads President/Secretary – IOA & IEU Notice Boards