

Indian Farmers Fertiliser Cooperative Limited

Paradeep Unit

CIRCULAR

PDP/HR/ 2024

24.10.2024

Sub: Minimum Essential Employees in Plant in the wake of Cyclone "DANA"

It is hereby informed that cyclone "DANA" is most likely to strike the coast with severe impact during night of 24.10.2024. As a precautionary measure, the activities in Plant will remain suspended. Heads of Departments / Sectional Heads at their discretion will engage only the essential staff on duty and non-essential employees are advised to remain in Township from 2 P.M. onwards on 24.10.2024 till 6.00 A.M on 25.10.2024. Non-essential employees working in "B & C" Shift on 24.10.2024, may be advised not to report on duty. All essential employees are advised not to bring their own vehicles, bus will ply for "B & C" shift in the township.

Cooperation of all employees in this regard is highly solicited.

K Mohan Rao
24/10/2024

K Mohan Rao
Jt. General Manager (P&A)

Distribution:

Unit Head, Paradeep
GM (IT)/JGMs/DGMs/Sec Heads
DM (Coord.)
President/Secretary, IEU/IOA