



पूर्णतः सहकारी स्वामित्व
Wholly owned by Cooperatives
Paradeep Unit

Indian Farmers Fertiliser Cooperative Limited
Paradeep Unit
CIRCULAR

Ref.No. PDP/HR/Vehicle Pass /2024

23.08.2024

Sub: Renewal of Vehicle Pass and Compliance with Documentation Requirements

It has come to our attention that some employees are not renewing their vehicle passes, and some who have purchased new vehicles have not obtained a Vehicle Gate Pass from the Security Section. In some cases, it is observed that vehicles with expired documents have entered the Plant premises. This is against the rules of the Society.

Furthermore, it is important to note that vehicles operating within the plant premises pose a significant safety hazard if proper documentation, such as Insurance, Registration Certificate (RC), Driving License (DL), PUC certificate & Fitness certificate have expired. The lack of valid documentation not only violates legal requirements but also jeopardizes the safety and security of the premises and therefore claims if any.

In view of the above, all employees are once again advised to renew their vehicle passes and ensure that their vehicle documentation is up to date. All necessary passes must be obtained from the Security Section by 15th September 2024. Security is hereby empowered to restrict the movement of vehicles into the Plant premises if the vehicles do not have a valid pass.

Cooperation of all is solicited.

This is issued with the approval of the Competent Authority.

K. Mohan Rao
24/08/2024

K. Mohan Rao
Jt. General Manager (P&A)

Distribution:

Director, Paradeep Unit
GMs/JGMs/DGMs/Sec Heads
DM (Coord.) to Director
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