

**Date: 02.03.2024**

**Sub: Inaugural Function of 53<sup>rd</sup> National Safety Week Celebration- 2024**

We are pleased to inform that **53<sup>rd</sup> National Safety Week - 2024 (4<sup>th</sup> March to 10<sup>th</sup> March)** will be celebrated in our plant.

All the employees and contractors with their supervisors & workmen are cordially invited in the function.

The programme of inaugural function is given below:


**Venue : FIRE & SAFETY BUILDING**

**Date : 4<sup>th</sup> March, 2024, Monday**

**Time : 08.30 Hrs**

**Programme Schedule :**

| Time       | Programme  |
|------------|--|
| 08.30 Hrs. | Assemble at venue ( <b>Fire &amp; Safety Building</b> )  |
| 08.35 Hrs. | Arrival of Chief Guest Sh.M.K.Panda Dy. Director of Factories & Boilers Cuttack Division & Unit Head.  |
| 08.40. Hrs | Safety Flag unfurling by Chief Guest Shri M.K.Panda,Dy. Director of (F&B) Cuttack Division & Unit Head |
| 08.45 Hrs. | Welcome bouquet to guests  |
| 08.50 Hrs. | Safety & Health Pledge in Odia, Hindi & English language   |
| 08.55 Hrs. | Welcome address by Ajay Bajpai, Dy. Mgr (Vigilance)  |
| 09.00 Hrs. | Safety Report by JGM (F&S)   |
| 09.05 Hrs. | Address by Hon'ble Unit Head   |
| 09.10 Hrs. | Address by Chief Guest Shr M.K.Panda Hon'ble Dy. Director of Factories & Boilers, Cuttack Division     |
| 09.15 Hrs. | Prize Distribution to Contract Agency & Contract workmen   |
| 09.25 Hrs. | Vote of Thanks by JGM (F & S )   |
| 09.30 Hrs. | Safety Skit on stage   |
| 10.00 Hrs. | Inauguration of Safety Exhibition  |

  
(R. K. Pandey) 02/03/24  
GM (Prod., E&S)