

CORPORATE VIGILANCE DEPARTMENT
NEW DELHI

From: Chief Vigilance Officer Head Office	To: Director- Kalol/Paradeep Sr. ED- Aonla/Phulpur Sr. GM- Kandla All State Marketing Managers
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Ref: HO/Vig/F-104/2023

Date: 19-10-2023

Sub: **Observance of "IFFCO: Vigilance Awareness Drive- 2023" from 02.11.2023 to 03.11.2023.**

The "IFFCO: Vigilance Awareness Drive- 2023" shall be observed in IFFCO at the Corporate Office, Production Units and in the entire Marketing Division from 02.11.2023 to 03.11.2023 with the theme "Say no to corruption; commit to the Nation (भ्रष्टाचार का विरोध करें; राष्ट्र के प्रति समर्पित रहें)".

1. The inaugural program will be held at Ground Floor Auditorium, IFFCO Corporate Office at 10.00 AM on 02nd November, 2023.
2. Shri Rakesh Kapur, Jt. Managing Director will administer "Pledge" to all employees, followed by his inaugural address.
3. The employees at Plants and Marketing Division will join the inaugural program via Zoom in Webinar Mode.

As a part of observance of IFFCO Vigilance Awareness Drive, a central ONLINE Quiz will be conducted on 02nd November, 2023 at 02.30 PM for all employees of IFFCO. The details of the Quiz are entailed in the attached file Vigilance Quiz 2023.pdf.

Besides the above programs, Production Units and Marketing Division shall locally organise programs in physical/online mode, as per convenience. Seminars, posters, essay and debate competitions etc. may be held for employees/dependent members to mark the occasion. Awareness programs shall be organised for vendors/contractors/suppliers, so as to make them more aware about our Purchase Procedures and further educate them on our grievance redressal system. The vendors shall also be persuaded and encouraged to adopt "Technology based Systems".

In the Marketing Offices, the member Cooperative Societies and farmers at large should be educated regarding procedures and practices being followed at IFFCO for bringing greater transparency in our functioning.

The whole exercise of observance of 'Vigilance Awareness Drive' and sensitization programs should be focused to make the stake holders more aware about our procedures and their role in Preventive & Participative Vigilance. During discussions, efforts shall be made to find out genuine difficulties faced by the suppliers/contractors/transporters and cooperative societies. The Vigilance Officers shall fully involve themselves in planning and execution of the whole spectrum of activities. The detailed reports on observance of "IFFCO: Vigilance Awareness Drive- 2023" may be sent to the undersigned.



(R. K. Nagpal) 19/10/23

Encl: as above.

Distribution:

1. Jt. MD
2. Dir.(S&JV)/MKD/Dir.(CRS)/Dir.(Tech.)/Dir.(IT Serv.)
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