

Indian Farmers Fertiliser Cooperative Limited  
Paradeep Unit

CIRCULAR

Ref. No. PDP/Admn./Tptn./23

April 19, 2023

It has been noted that some employees park their personal vehicles beyond office hours, including at night and on holidays, in the Administrative Building parking lot. Please be advised that the Administrative Building parking lot is only for vehicle parking during office hours. Management has taken this situation seriously in the interest of security and safety. As a result, such practises should be avoided in the future.

If someone is found violating official instructions, management will take necessary measures, such as imposing a fine of Rs. 500/- per day on the violators, and disciplinary action will be taken against the violators on repeated violations.

This is issued with the Competent Authority's consent.

*K. Mohan Rao*  
19/04/2023

K. Mohan Rao  
Jt. General Manager (P&A)

CC:

Director, Paradeep Unit – for kind information  
ED/ SGM(NFP)/GM (Prod.)/JGMs  
President/ Secretary – IEU/IOA  
Notice Board