

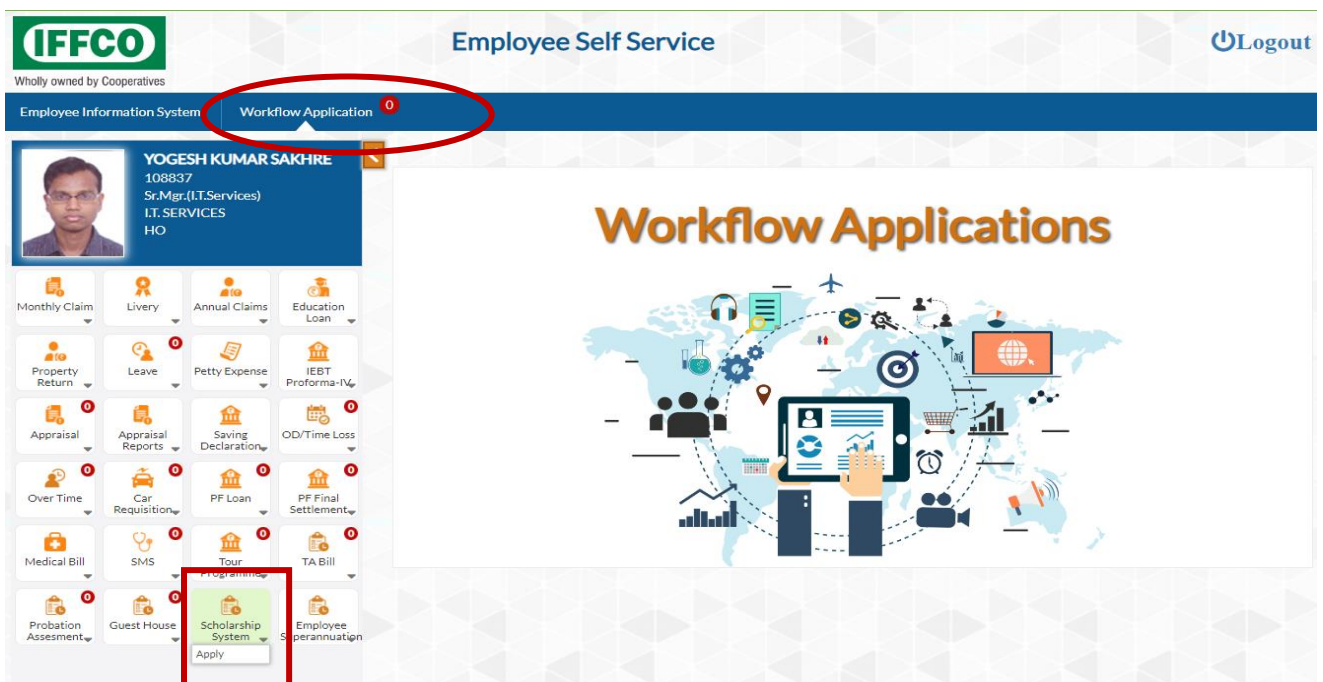
## Scholarship System

Following are the steps to fill the application in Scholarship System through EIS-

- Login to Employee Information System (EIS) through this link- <https://eis.iffco.coop/>




- Click on **Workflow Application** tab, select **Scholarship System** icon and then click on **Apply**.



- Click on the link as shown below to download the format of Institute Certificate. Please fill up the form in the prescribed format and upload the same.

Employee Information System | Workflow Application <sup>0</sup>



**YOGESH KUMAR SAKHRE**  
108837  
Sr.Mgr.(IT.Services)  
I.T.SERVICES  
HO

Monthly Claim | Livery | Annual Claims | Education Loan

Property Return | Leave | Petty Expense | IEBT Proforma-IV

Appraisal | Appraisal Reports | Saving Declaration | OD/Time Loss

Over Time | Car Requisition | PF Loan | PF Final Settlement

Medical Bill | SMS | Tour Programme | TA Bill

Probation Assessment | Guest House | **Scholarship System** | Employee Superannuation

Apply

[Click here to download Institute Certificate Format](#)

[+ Apply New](#) [✓ Show Applied History](#)

### History of Scholarship System

Show 10 entries

Search:


Action	Personal No	Employee Name	Child Name	Eligibility Code	Course Start Date	Admission Date	Course Pursuing
No Records Found							

Showing 0 to 0 of 0 entries

Previous Next

- Now click on 'Apply New' button to apply for a new Scholarship.

Employee Information System | Workflow Application <sup>0</sup>



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### History of Scholarship System

Show 10 entries

Search:

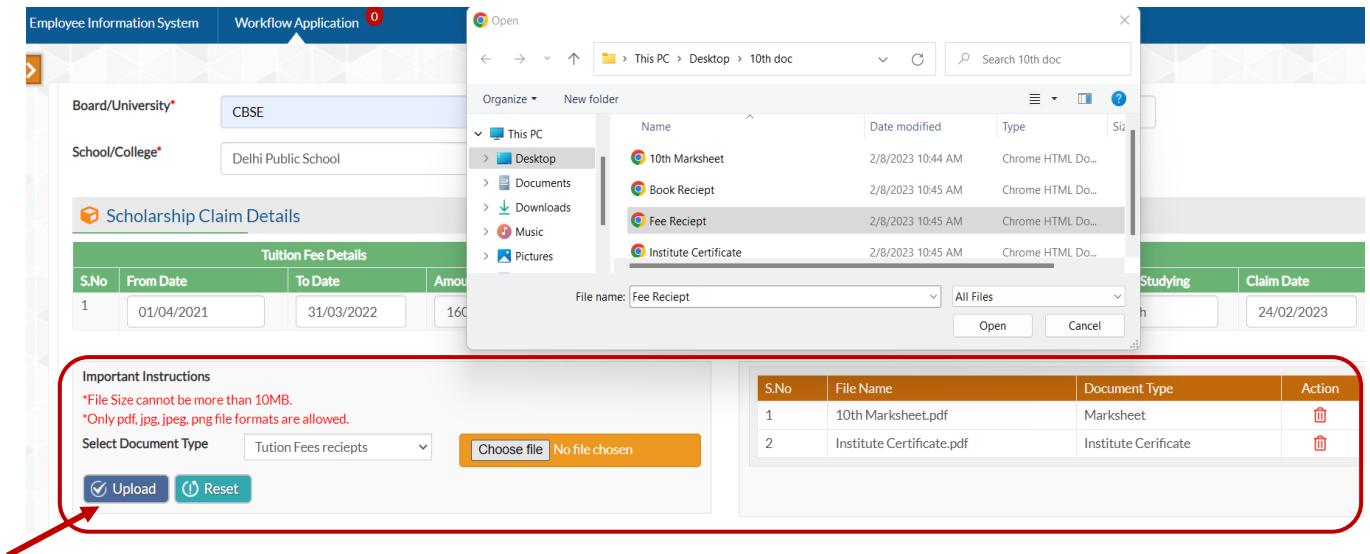
Action	Personal No	Employee Name	Child Name	Eligibility Code	Course Start Date	Admission Date	Course Pursuing
No Records Found							

Showing 0 to 0 of 0 entries

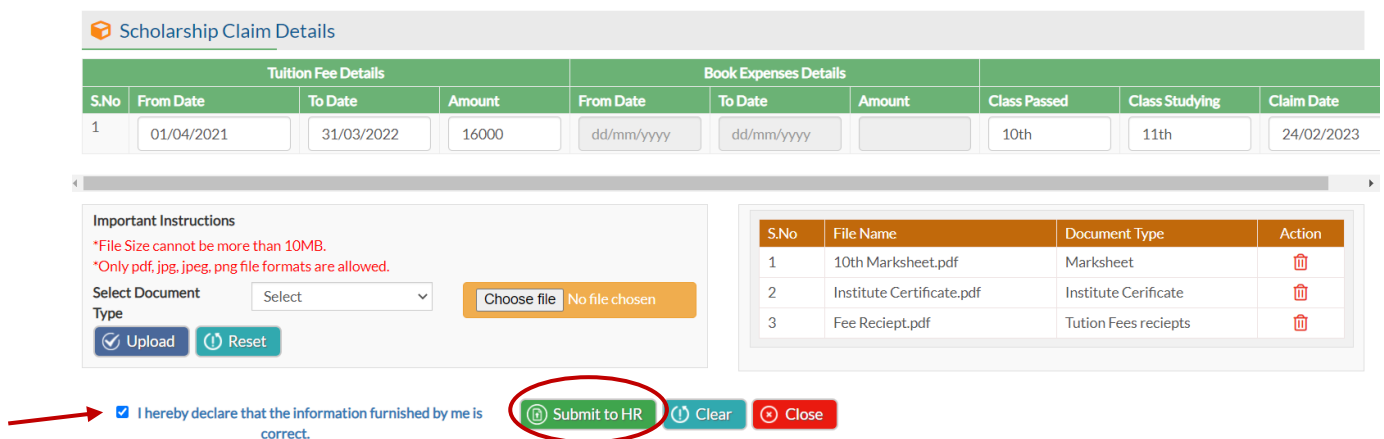
Previous Next

- Fill up the form and upload all the mandatory files.

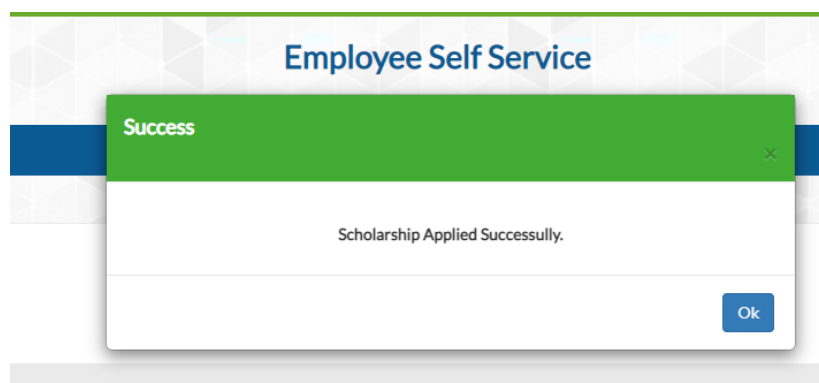
- To upload a file, Select Document Type from List→ Click on '**Choose File**'→ Select the File→ Click '**Upload**' as shown below-



- After filling all the details and uploading the files, select (✓) the declaration checkbox and then Click on '**Submit to HR**' button.




- After Clicking on '**Submit to HR**' button, Success alert will appear as shown in the below image.



- If you want to Claim for already applied Scholarship then Click on 'Apply Claim (For Existing Scholarship)' and select 'Scholarship S.No' from dropdown.

Employee Information System Workflow Application 0

**Personal Details**

 **YOGESH KUMAR SAKHRE**  
Sr.Mgr.(IT.Services)


Pers. No: 108837 Name: YOGESH KUMAR SAKHRE Dept: I.T. SERVICES Unit: HO  
Mobile: 8527871515 Grade: F0 Desig.: Sr.Mgr.(IT.Services) Section: I.T. SERVICES  
Work Unit: HO Email: yksakhre@iffco.in

Select Scholarship Type ☐ Apply New ☒ Apply Claim (For Existing Scholarship)

Select Scholarship Sno\* --Select--  
--Select--  
1~SAAVYA~PCM

- After selecting Scholarship S.No all the master details will be filled automatically.

**Personal Details**

 **YOGESH KUMAR SAKHRE**  
Sr.Mgr.(IT.Services)

Pers. No: 108837 Name: YOGESH KUMAR SAKHRE Dept: I.T. SERVICES Unit: HO  
Mobile: 8527871515 Grade: F0 Desig.: Sr.Mgr.(IT.Services) Section: I.T. SERVICES  
Work Unit: HO Email: yksakhre@iffco.in

Select Scholarship Type ☐ Apply New ☒ Apply Claim (For Existing Scholarship) Select Scholarship Sno\* 1~SAAVYA~PCM

\* Mandatory Documents to be uploaded. ☒ Marksheet ☒ Institute Certificate ☐ Tution Fees receipts

**Scholarship Holder Master**

Eligibility\* Excellence in 10th  
Child Name\* 2-SAAVYA-DAUGHTER  
DOB (As per 10th Certificate)\* 08/09/2007

**Eligibility Details**


Claim Mode\* Yearly  
% of Marks\* 97.7  
Passed Year(YYYY)\* 2021  
Board/University Passed\* CBSE

**Pursuing Course Details**

Course Pursuing\* PCM Admission Date\* 01/04/2021 Course Start Date\* 01/04/2021  
Board/University\* CBSE Course Period(Years)\* 2 Course Period Extended 0  
School/College\* Delhi Public School

**Scholarship Claim Details**

**+ Add New Claim**

Tuition Fee Details				Book Expenses Details									
S.No	Claim No	From Date	To Date	Amount	From Date	To Date	Amount	Class Passed	Class Studying	Claim Date	Status	Remark	View File
1	1	01/04/2021	31/03/2022	16000			0	10th	11th	24/02/2023	Submitted		

Showing 1 to 1 of 1 entries

☐ I hereby declare that the information furnished by me is correct.

- Click on '**Add New Claim**'.
- A new row will be added. Fill the claim details, upload all the mandatory files, select (✓) the declaration checkbox and click on '**Submit To HR**' button.

Scholarship Claim Details

**+Add New Claim**

Tuition Fee Details					Book Expenses Details								
S.No	Claim No	From Date	To Date	Amount	From Date	To Date	Amount	Class Passed	Class Studying	Claim Date	Status	Remark	View File
1	1	01/04/2021	31/03/2022	16000			0	10th	11th	24/02/2023	Submitted		
2		01/04/2022	31/03/2023	17000	dd/mm/yyyy	dd/mm/yyyy		11th	12th	24/02/2023			

Showing 1 to 1 of 1 entries

**Important Instructions**

\*File Size cannot be more than 10MB.  
\*Only pdf, jpg, jpeg, png file formats are allowed.

Select Document Type Select Choose file No file chosen

☒ Upload

S.No	File Name	Document Type	Action
1	Marksheet.pdf	Marksheet	
3	Institute Certificate.pdf	Institute Certificate	
4	Fee Receipt.pdf	Tution Fees receipts	

☒ I hereby declare that the information furnished by me is correct.

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