

Date :- 31.03.2022

CIRCULAR

Sub: Annual School Bus Registration - 2022-23

To
All Parents,

School Bus Services to different schools are being provided from our IFFCO Township. It has been observed that unauthorised persons are also travelling on school bus, resulting in overcrowding and inconvenience to students.

In order to put a total check on unauthorised usage of bus services, it has been decided by the Management to issue the Bus passes to the students from IFFCO Township & dependant students of employees staying out of Township in Bus route.

The **attached form** may kindly be filled by all parents who require bus services for their dependent children for the year 2022-23 & submitted to our Transport Office or Bus drivers on or before 10.04.2022.

Thanking you,

A.K. Mall
A.K. Mall 31/03/22

Jt. General Manager(P&A)

GENERAL INSTRUCTIONS

Rules on the Bus

1. Behave properly at all times.
2. Always sit facing forwards and do not move around.
3. Talk quietly, be courteous and use appropriate language.
4. Keep all parts of your body inside the bus.
5. Report any damage on the bus to the bus driver immediately.
6. Do not draw on surfaces or otherwise damage the bus.
7. No eating, drinking, or chewing gum to prevent choking and other possible injuries in the case of sudden brake manoeuvres.
8. Remain seated at all times when the bus is in motion.
9. Do not use tobacco products, matches or lighters.
10. Do not fight, push shove, spit or be involved in horseplay.
11. Be respectful of the driver and other passengers at all times.
12. Do not use profane or abusive language or make obscene gestures.
13. Converse quietly so that the driver is not distracted from driving safely.
14. Do not throw or shoot objects in, to, or from the bus.
15. Do not disrespect, distract or interfere with the driver.

Rules at the Bus Stop

1. Drivers will pick up and drop off students only at their designated bus stops.
2. Students should be at their bus stop 5 minutes before the scheduled pick-up time.
3. Students should respect the property of others while waiting at their bus stop.
4. Students must stay away from the street when waiting for the bus.
5. Parents/guardians are responsible for the discipline of their children at the bus stop.
6. It is NOT the responsibility of the bus operators or DAV or other Schools.



पूर्णतः सहकारी स्वामित्व
Wholly owned by Cooperatives
Paradeep Unit

ANNUAL SCHOOL BUS PASS REGISTRATION- 2022-23

Information to be submitted by IFFCO Paradeep Unit employees' dependent children to avail the pick & drop bus service facility.

PARENT'S NAME _____ P.No.: _____

DEPT./SECT. : _____ MOB. No. _____

STUDENT #1:

NAME _____

CLASS _____ BLOOD GRP: _____

SCHOOL _____

PASTE
PASSPORT SIZE
PHOTO OF
STUDENT

STUDENT #2:

NAME _____

CLASS _____ BLOOD GRP: _____

SCHOOL _____

PASTE
PASSPORT SIZE
PHOTO OF
STUDENT

STUDENT #3:

NAME _____

CLASS _____ BLOOD GRP: _____

SCHOOL _____

PASTE
PASSPORT SIZE
PHOTO OF
STUDENT

Note: Submit two passport size photos along with application.

Signature of Parent/Guardian
Date :

NOTE: Form to be submitted to Admin. Section

For official Use :
Form Srl. No.:

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