

CORPORATE VIGILANCE DEPARTMENT
NEW DELHI

From: Chief Vigilance Officer Head Office	To: Director- Kalol/Paradeep Sr. ED- Aonla ED- Kandla/Phulpur All State Marketing Managers
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Ref: HO/Vig/F-104/2022

Date: 01-11-2022

Sub: **Observance of "IFFCO: Vigilance Awareness Drive- 2022" from 09.11.2022 to 10.11.2022.**

The "IFFCO: Vigilance Awareness Drive- 2022" shall be observed in IFFCO at the Corporate Office, Production Units and in the entire Marketing Division from 09.11.2022 to 10.11.2022 with the theme "Vigilant India- Developed India (सतर्क भारत- विकसित भारत)".

1. The inaugural program will be held at Ground Floor Auditorium, IFFCO Corporate Office at 10.00 AM on 09th November, 2022.
2. Dr. U.S. Awasthi, Managing Director will administer "Pledge" to all employees, followed by his inaugural address.
3. The employees at Plants and Marketing Division will join the inaugural program via Zoom in Webinar Mode.

As a part of observance of IFFCO Vigilance Awareness Drive, a central ONLINE Quiz will be conducted on 09th November, 2022 at 02.30 PM for all employees of IFFCO. The details of the Quiz are entailed in the attached file Vigilance Quiz 2022.pdf.

Besides the above programs, Production Units and Marketing Division shall locally organise programs in physical/online mode, as per convenience. Seminars, posters, essay and debate competitions etc. may be held for employees/dependent members to mark the occasion. Awareness programs shall be organised for vendors/contractors/suppliers, so as to make them more aware about our Purchase Procedures and further educate them on our grievance redressal system. The vendors shall also be persuaded and encouraged to adopt "Technology based Systems".



In the Marketing Offices, the member Cooperative Societies and farmers at large should be educated regarding procedures and practices being followed at IFFCO for bringing greater transparency in our functioning.

The whole exercise of observance of 'Vigilance Awareness Drive' and sensitization programs should be focused to make the stake holders more aware about our procedures and their role in Preventive & Participative Vigilance. During discussions, efforts shall be made to find out genuine difficulties faced by the suppliers/contractors/transporters and cooperative societies. The Vigilance Officers shall fully involve themselves in planning and execution of the whole spectrum of activities. The detailed reports on observance of "IFFCO: Vigilance Awareness Drive- 2022" may be sent to the undersigned.



01/11/2022
(R. K. Nagpal)

Encl: as above.

Distribution:

1. Jt. MD
2. Dir.(HR & Legal)/Dir.(S&JV)/MKD/Dir.(CRS)/Dir.(Tech.)/Director- ITS
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