

CIRCULAR

IFFCO/PDP/HR/2022

22.03.2022

Sub: Grant of paid special casual leave to employees on the day of poll – Urban Local Bodies Elections 2022

IFFCO Paradeep Unit is a hazardous Plant and has been declared as Public Utility Service providing essential commodity, fertilizer on round the clock basis.

This is to inform all employees that the Urban Local Bodies (Municipalities/NACs) Elections will be held on 24.03.2022. To facilitate all concerned employees to exercise their franchise, it has been decided that Special Casual Leave shall be granted on the day of poll.

Accordingly, for Paradeep local election, the employees working in General & A shift, who desire to exercise their franchise on 24.03.2022 will apply for Special Casual Leave. Those employees who are having their voting center within 10 km radius should cast their vote & return back to duty on the same day in their respective shift. Further, the employees working in B & C shifts should cast their vote in the morning and perform their duty in their respective shifts. No shift change shall be allowed during this period.

This is issued with the approval of Competent Authority.

f. P. S. in
JGM (P&A) 22/3/22

Distribution:

Sr. Executive Director – for kind information
GMs/JGMs/DGMs
President/ General Secretary IOA, IEU
Notice Board