

Steps for creating OSL receipts

The OSL receipts can be entered from **20-Mar-2022** with the receipt date as **20-Mar-2022** (Sunday) in all the cases of OSL, for clear identification of the OSL receipts.

Please follow the following steps for preparing OSL Receipt.

The receipt date has to be changed to **20-Mar-2022** as shown below in the screen shot.

The screenshot displays the 'CRR Form' window with the 'New Receipt' tab selected. The 'Receipt Date' field is highlighted in yellow and contains the text '20-MAR-2022 15:5'. A red arrow points to this field from the right. Other fields include 'Receipt', 'LR/GR/AWB Number', 'Challan Num & Challan Date', 'Transporter Name', 'Receipt Cases', 'Supplier' (filled with 'CHETAN STEELS'), 'CRR Remark/Vessel Name', 'LR/GR/AWB Date', 'Road Permit (Form Number)', 'B/L No. & Dt. / Dimension', and 'Received By'.

The **OSL (2021-2022)** to be entered in Handling Contractor Bill Number & Date Column provided in DFF. The screenshot has been attached below.

The screenshot displays a software window titled "RCV_SHIPMENT_HEADERS" with a list of input fields for receipt data. The "Insurance By" field is highlighted in yellow and contains the text "Not Applicable". The "Handling Contractor Bill Numbers & Dates" field contains the text "OSL(2021-2022)". Other fields include Receipt Mode, From Location, To Location, Freight Payment Condition, Receipt at Site Date, Sent Cases, Vehicle Number, Charged Weight, Receipt Weight, Transporter Bill, Supplier's Invoice, Handling Contractor Work Order Number, and Handling Contractor Total Bill Amount. The window also features a sidebar with a tree view and a bottom bar with OK, Cancel, Clear, and Help buttons.

Field Label	Value
Receipt Mode	
From Location	
To Location	
Freight Payment Condition	
Insurance By	Not Applicable
Receipt at Site Date [DD-MMM-YYYY]	
Sent Cases	
Vehicle Number	
Charged Weight (Kg)	
Receipt Weight (Kg)	
Transporter Bill No, Date, Amt	
Supplier's Invoice No, Date & Amt	
Handling Contractor Bill Numbers & Dates	OSL(2021-2022)
Handling Contractor Work Order Number	
Handling Contractor Total Bill Amount	

Send the OSL receipt for Valuation:

Steps for Accounts User:-

Please enter **Supplier Invoice Number** as OSL|SRV Number
e.g. for SRV number 2020062201575 enter OSL2020062201575
as invoice number.

Please enter **Supplier Invoice Date** as **20-Mar-2022**

Users must delete all GST taxes from the receipt which have
defaulted from Purchase Order.

Please do not delete other taxes.

Confirm Taxes.

Tax Determination for Receipt

Document Number	2020062201559	Amount	1,175,395.00	Supplier Invoice Number	OSL202006220157	Commit Taxes
Currency Code	INR	Tax Amount	239,310.42	Supplier Invoice Date	20-MAR-2022	E-Way Bill No
3ST Document Number		Total Amount	1,414,705.42	Original Tax Invoice Number		E-Way Bill Date
GST Document Date				Original Tax Invoice Date		<input type="checkbox"/> E-Way Bill Acceptance
				Invoice Reference Number		

Update/Modify Value for Intended Use From To

Action

Line Num	Document Type	Document Number	Document Line	Shipment	Item	Item Description	UOM	Quantity	Price	Assessable Price List
8	Standard	2020042200477	8	1	2020129079004530	BELLOW FOR PSV	NO	1	33000	
9	Standard	2020042200477	9	1	2020129079018240	DISC FOR PSV 19A	NO	1	83000	
10	Standard	2020042200477	10	1	2020129079004540	BELLOW FOR PSV	NO	1	57000	
11	Standard	2020042200477	11	1	2020129079018250	DISC FOR PSV 27A	NO	1	83000	
12	Standard	2020042200477	12	1	2020129079004550	BELLOW FOR PSV	NO	2	57000	

Make sure to **modify the date as 20-Mar-2022** under **detail tab** at the time of accepting the receipt. The screenshot is attached.

Find Receiving Transactions (321)

Supplier and Internal Customer

Operating Unit PHULPUR-I UNIT

Source Type Supplier

Purchase Order

Line

Requisition

Supplier

Receiving Transactions (321)

Lines Details Order Information Outside Services Currency

Quantity		UOM		Transaction Date	Reason Code	Comments
4	NO			20-MAR-2022 16:00		
4	No			20-MAR-2022 16:00		

Go to Inspect button

Receiving Transactions (321)

Lines Details Order Information Outside Services Currency

Quantity	UOM	Quantity	UOM	Destination Type	Item	Rev	Item Description
50	NO			Inventory	0000999130518210		COMPUTER SPARE/ACCESSORIES NI
20	NO			Inventory	0000999130514400		COMPUTER SPARE/ACCESSORIES NI
10	NO			Inventory	0000999130807100		COMPUTER SPARE/ACCESSORIES NI
5	ST			Inventory	0000999130808100		COMPUTER SPARE/ACCESSORIES NI
10	ST			Inventory	0000999091601100		COMPUTER SPARE/ACCESSORIES NI
20	NO			Inventory	0000999091301100		COMPUTER SPARE/ACCESSORIES NI

Operating Unit PHULPUR-I UNIT

Supplier RAVI ENTERPRISES

Description COMPUTER SPARE/ACCESSORIES NI

Destination 106662-GAURAV GOPAL,-Phulpur1 Store

Header Receiver Note

Shipment Receiver Note

Receipt 2020062101382

Order 2020042100796

Parent Type Accept

Inspection Accepted - Inspection R

Current Location Phulpur1 Store

Hazard Class

Lot-Serial Cascade Express Inspect

Clear Find

Put the Date as '**20-Mar-2022**' and Press OK and save the document

OM	Quantity	UOM	Quality Code	Reason Code	Supplier Lot	Date
						20-MAR-2022 16...

Please make sure to **modify the transaction date as 20-Mar-2022** under detail tab **at the time of delivery of the receipt**. The screenshot is attached.

Quantity	UOM	Secondary Quantity	UOM	Transaction Date	Reason Code	Comments
10	NO			20-MAR-2022 16...		

Hand-over the **OSL receipts to the accounts**.