

INDIAN FARMERS FERTILISER COOPERATIVE LIMITED

Paradeep Unit
(P&A Department)

No. IFFCO/PDP/Welfare/2022-25

September 07, 2022

"C I R C U L A R"

**Sub: Reimbursement of Woolen Clothing Subsidy of ₹6500/- for the block period
01.09.2022 to 31.08.2025**

It has been decided to reimburse the cost of Woolen Clothing (Woolen Suit Subsidy & cost of Pullover/Cardigan) to all eligible IFFCO Employees/IFFCO Trainees for above block period. The employee who were absent/ on leave without pay (inclusive of weekly off and holidays) for more than $1/3^{rd}$ of the block period will not be entitled to the above said amount.

Description of Item	Rates (All inclusive)
Woolen Clothing Subsidy	₹6500/-
OR	OR
1) Woolen suit subsidy(including stitching)	₹5350/-
2) Woolen Pullover/Cardigan	₹1150/-

The cost of Woolen Clothing (Woolen Suit Subsidy & Cost of Pullover/Cardigan) shall be reimbursed to the Employees of IFFCO / IFFCO Trainees restricted to ₹6500/- or at actual cost, whichever is less.

In this connection, only eligible Permanent Employees/IFFCO Trainees may submit their claim duly supported with scanned copy of Cash Memo through **EIS->Workflow Application->Livery in EIS** by 20th September , 2022.

Cooperation from all is solicited.

K Mohan Rao
07/09/2022
K Mohan Rao
Jt. General Manager (P&A)

Distribution:

Unit Head,
SGMs/GM/JGMs/DGMs
HODs/SHs
President & Gen. Secretary: IEU/IOA
All Notice Board.