

**INDIAN FARMERS FERTILISER COOPERATIVE LIMITED**

Paradeep Unit  
(P&A Department)

No. PDP/Welfare/2022

August 22, 2022

**"C I R C U L A R"**

**Sub: Reimbursement of cost of shoes/socks/sandals for the block period -  
01.07.2022 to 31.12.2022**

All permanent employees and IFFCO trainees who are working in Department F&A, Purchase, IT Services, Security, Hospital, P&A and who have not received the Safety shoes are eligible for reimbursement of cost of Shoes/Socks/Sandal for ₹1925/- and those permanent employees/IFFCO trainees who have been distributed shoes but not received socks may apply for socks of ₹200/- only for the block period 01.07.2022 to 31.12.2022. The employee who were absent/ on leave without pay (inclusive of weekly off and holidays) for more than 1/3<sup>rd</sup> of the block period will not be entitled to the above said amount.

In this connection, only eligible permanent employees and IFFCO trainees may submit their claim duly supported with scanned copy of Cash Memo through **EIS->Workflow Application->Livery in EIS** by 31<sup>st</sup> August, 2022.

Cooperation from all is solicited.

*K Mohan Rao*  
22/08/2022

K Mohan Rao  
Jt. General Manager (P&A)

**Distribution:**

Unit Head,  
SGMs/GM/JGMs/DGMs  
HODs/SHs  
President & Gen. Secretary: IEU/IOA  
All Notice Board.