

INDIAN FARMERS FERTILISER COOPERATIVE LIMITED

Paradeep Unit
(P&A Department)

No. PDP/Welfare-SU/2022

August 01, 2022

"C I R C U L A R"

Sub: Distribution of Summer Uniform for the BP - 01.01.2022 to 31.12.2022

This is to inform all eligible employees/IFFCO trainees that Summer Uniform will be distributed for the block period 01.01.2022 to 31.12.2022 from our Welfare Section (PGH) as schedule mentioned below from 9:30 am to 11:30 am and in the afternoon from 2:00 pm to 5:00 pm. The employee who were absent/ on leave without pay (inclusive of weekly off and holidays) for more than 1/3rd of the block period will not be entitled to the above livery item.

S. No.	Date	Department	Remarks
01	01.08.2022	DAP Process	1 Section
02	02.08.2022	DAP Mechanical	1 Section
03	03.08.2022	PAP Process & SAP Process	2 Section
04	04.08.2022	PAP Mechanical & SAP Mechanical	2 Section
05	05.08.2022	Central Workshop & Mech. Offsites	2 Section
06	08.08.2022	PH (Maint.), PH (Production), Civil & Inspection	4 Section
07	09.08.2022	Electrical	1 Section
08	10.08.2022	Port Operation, Port Mechanical & Instrumentation	3 Section
09	11.08.2022	GES, Proc. Engg., E&PC, Training, Nano Lab & SAP-III (Project)	6 Section
09	12.08.2022	Mech.(Power Plant), Power Plant, Mech. Planning & Stores	4 Section
10	16.08.2022	Transportation, Fire & Safety and Utilities Offsites	3 Section
11	17.08.2022	F & A, Administration & Hospital	3 Section
12	18.08.2022	ED's Office, Purchase, Field Admin, Estate, IR & Legal, JGM (P&A)'s office, PNL, TO, IT Services & Welfare.	10 Section

The all employees/IFFCO Trainees are requested to collect the same as per schedule mentioned above.

Cooperation from all concerned is solicited.

Warm regards,

K Mohan Rao
01/08/2022

K Mohan Rao
Jt. General Manager (P&A)

Distribution:

SGMs/GMs/JGMs/DGMs

HODs/SHs

President & Gen. Secretary: IEU/IOA

All Notice Board.