



पूर्णतः सहकारी स्वामित्व
Wholly owned by Cooperatives
Paradeep Unit

Ref. No. PDP/UE/24-27/01

Date: 17.07.2024

NOTICE

Sub: Election of **Office Bearers & Executive Committee Members** of IFFCO Employees' Union, Paradeep.

Notice is hereby given for holding the Election of Office bearers & Executive committee members of IFFCO Employees Union, Paradeep for a period of 3 years.

1. OFFICE BEARERS :

The total number of **Office Bearers to be elected is 8:**

01. President	01
02. Vice President	01
03. Working President	01
04. General Secretary	01
05. Joint Secretary	01
06. Organising Secretary	01
07. Publicity Secretary	01
08. Treasurer	01

2. CONSTITUENCIES:

The total number of **Executive committee members to be elected is 11. One executive committee member is to be elected from each constituency. A list of constituencies is attached as ANNEXURE -1.**

3. ELIGIBILITY FOR VOTING AND CONTESTING:

- Only such workmen who are the members of IFFCO Employees Union as on **17.07.2024** will be eligible to contest and cast vote in the election. Members after 17.07.2024 may cast their vote only.
- In this connection a constituency – wise list of voters is enclosed.
- Only members will be allowed to contest for Office Bearer.
- The proposer & Seconder of the Candidate for the post of Office Bearer must be a member and should not be a proposer or seconder for any other candidates for Office Bearer / Executive Member.
- A member will be allowed to contest and cast vote for **executive member** only from the constituency in which he/she is a voter.
- The Proposer and Seconder of the candidates must be from same constituency in case of nomination of Executive Member.

4. ISSUE OF NOMINATION FORMS:

- a) The candidates contesting for elections are required to file the nominations only in the prescribed form duly serialized and countersigned by Chief Election Officer or Election Officers (EO).
- b) The candidates who wish to contest for the elections can get the nomination form from the Chief Election Officer or EO between 10.00 hrs to 13.00 hrs. and 14.00 hrs to 17.00 hrs on 23.07.2024 & 24.07.2024.
- c) Venue of issuance of Nomination Forms will be Training Hall, New Technical Building.

5. FILING OF NOMINATION:

- a) The candidates contesting for election can file the nominations between 10.00 hrs to 13.00 hrs and 14.00 hrs to 17.00 hrs on 23.07.2024, 24.07.2024 & between 10.00 hrs to 13.00 hrs on 25.07.2024.
- b) The nomination papers should be clearly filled (candidate name in block letter) with full details and should be signed by the candidate contesting along with Proposer and Secunder with date on signature.
- c) **A member can propose or second only one candidate.**

6. SCRUTINY OF FORM:

- a) Scrutiny of the nomination papers will be done at **13.00 hrs on 25.07.2024** in the Election committee room of New Technical Building in the presence of the candidates or Proposer or Secunder (only one).
- b) If a candidate or his proposer or his secunder is unable to be present at the time of scrutiny, he may send a duly authorized representative (in writing), for the above purpose.

7. REJECTION OF FORMS:

The nomination papers are liable to be rejected on the following grounds:

- a. In case the candidates and / or his Proposer and / or his Secunder are not eligible to vote in the particular Constituency for which nomination has been filed.
- b. In case, the nomination is not filled in the prescribed form.
- c. In case the signatures of the candidate and / or Proposer and / or Secunder are not genuine and have been obtained without full consent.
- d. In case the nomination paper is not filled clearly and all the required details are not fully furnished.
- e. In case any voter proposes or seconds more than one nomination.
- f. Overwriting and cancellation of any entry will disqualify nomination form.
- g. In case where Election Guidelines are not followed.



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8. REJECTION OF CANDIDATURE:

The Chief Election Officer /EO is empowered to reject any candidate in case of violation of any provisions of "Code of Conduct and related guidelines" issued for Election on 17.07.2024.

9. WITHDRAWAL OF THE NOMINATIONS:

- a) The candidature for election can be withdrawn on **29.07.2024** between 10.00 hrs to 13.00 hrs.
- b) The notice for withdrawal from the candidate should reach the Chief Election Officer Or EO in writing duly signed by the candidate in the prescribed form which can be obtained from the Chief Election Officer/ EO at Election Office, New Technical building.
- c) No candidate shall be allowed to contest the said election under any circumstances who has given a notice of withdrawal of his candidature.

10. LIST OF CANDIDATES CONTESTING FOR ELECTIONS:

The final list of the contesting candidates for elections will be displayed on the Notice Board and in mail circular on **29.07.2024 after 15.00 hrs.**

11. ISSUANCE OF SYMBOL:

Symbols will be issued on **30.07.2024 from 16.00 hrs to 17.30 hrs** in the Training hall of New Technical Building. In case any candidate is not present during the process the election committee shall allocate a symbol for him/her which will be picked through lottery system.

12. ELECTIONS:

- a) For the post of Office bearers and Executive Members of IFFCO Employee Union where elections are required, such elections shall be conducted on **09.08.2024** between 05.30 hrs to 15.30 hrs.
- b) All the contesting candidates or their authorized representatives must be present 15 minutes before polling starts to check the ballot box.
- c) The voting shall be conducted by secret Ballot. **The detailed program for elections, wherever required, will be notified separately.**

13. COUNTING OF VOTES:

The counting of votes shall be done by the Election Committee immediately after the election is completed. The counting shall be done in the presence of the candidates or their authorized nominee, whose number shall not exceed one for each candidate (including the candidate) for each counting station.



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14. DECLARATION OF ELECTIONS RESULTS:

On completion of the counting, the names of the candidates elected shall be declared and notified immediately thereafter.

B K Parida

Chief Election Officer & Chief Manager (HR)

CC :

Director – for kind info. Pls.

JGM (P&A)

Distribution: All HODs / SHs / Notice Board / IEU / DM (Coord.) to Unit Head's Office / GM/JGMs